



Humberston Parish Council

Clerk to the Council – Kathy Peers Telephone 07494 577661
e-mail 'clerk@humberstonparishcouncil.com'

TO ALL COUNCILLORS:

**YOU ARE SUMMONED TO A PARISH COUNCIL MEETING OF HUMBERSTON PARISH COUNCIL ON
TUESDAY 5th NOVEMBER 2019 AT 7.15 PM AT WENDOVER HALL, WENDOVER PADDOCK, HUMBERSTON**

Please inform the Clerk if you are unable to attend.

KJ Peers

Clerk to the Council – 29.10.19

A G E N D A

The meeting will have a period of public consultation which shall not exceed 15 minutes in total. The public can speak on items contained on the Agenda below with no individual speaking for more than a maximum of 5 minutes. If a member of the public wishes to speak on other issues, if these are not scheduled Agenda items the Council may have to carry the item and/or any action forward to the next meeting.

PLEASE NOTE THAT THE PARISH COUNCIL HAS A FORMAL POLICY WHICH GOVERNS THE RECORDING OF ITS MEETINGS. PRIOR NOTICE MUST BE GIVEN TO THE CHAIRMAN AND/OR CLERK PRIOR TO THE COMMENCEMENT OF THE MEETING AND ANY RECORDING MUST ADHERE TO THE OFFICIAL POLICY ADOPTED BY THE COUNCIL.

- 19/98 Acceptance of Apologies
- 19/99 **Declarations of Interest** – Code of Conduct 2012
- (a) To record declarations of interest by any member of the council in respect of the agenda items listed. Members declaring interests should identify the agenda item and type of interest being declared.
 - (b) To note dispensations given to any member of the council in respect of the agenda items listed.
- 19/100 To approve minutes of previous meetings from October 2019:
Main Council meeting, Planning Meetings x 2
- 19/101 Police Report (for information only)
And receive visit from police re crime statistics
- 19/102 Highways/Footpaths/Traffic Issues
- a. To receive report from Highways Meeting with NELC from 23rd October 2019
 - b. To receive update from Clerk on any highways matters or correspondence received

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*1 Beach View Court, Norfolk Lane,
Cleethorpes DN35 8BT*

- 19/103 Correspondence
a. To receive any correspondence to date of meeting including:
 Request for motion in support of Local Electricity Bill campaign
- 19/104 Future Dates
Next Parish Council Meeting – Tuesday 3rd December 2019
Next Planning/Committee Night – Tuesday 19th November 2019 and note attendance by
 NELC/ENGIE for planning training by Planning Officers
ERNLLCA Conference – Friday 15th November 2019
Christmas Event meeting – tbc
Christmas Meal – Thursday 28th November 2019
Office Public Open Session – Friday 29th November 2019 10.30-12.00 noon
Any other future dates
- 19/105 Reports (for information only)
To receive report from events group
Town and Parish Liaison – 24th October 2019
Meeting with Westleigh Homes re land transfer and drainage – 22nd October 2019
To receive any other reports
- 19/106 Wendover Hall and Paddock
a) To receive update on roof repairs, receive additional quotation and agree any further
 necessary actions
b) To receive report of meeting with Cyden Homes over paddock equipment and agree
 any further necessary actions
c) To receive draft hiring contract for Wendover Preschool for Wendover Hall and agree
 necessary actions
d) To receive update on repairs to basket swing and agree any necessary actions
e) To consider issue of side fire exit and agree necessary actions
- 19/107 Parish Council Matters
a) To receive information from ERNLLCA/NALC/NELC and note for circulation
b) Parish Council Newsletter – to receive report on recent/next edition+ Distribution
 update
c) To receive update from Cllr. Scoffin on VE Event and agree any necessary actions
d) To receive update on purchase of gazebo/marquee and agree any necessary actions
e) To receive report from Personnel Committee re provision of a litter picker for
 Humberston Village and agree any further actions
f) To consider issue of storage and retention and agree any necessary actions

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- 19/108 Allotment Matters
- a) To receive update on recent allotment allocations and vacancies and agree any further actions
 - b) To receive information re recent flooding on allotment plots and agree any necessary actions
 - c) To agree date of next Allotment Inspection
 - d) To consider allotment agreement for 2020/21 and agree any necessary actions
- 19/109 Cemetery Matters
- a) To receive update on cemetery matters from Clerk and consider any actions required
 - b) To receive quotation for replacement cemetery gates and agree any further actions
 - c) To consider provision of additional cemetery space and agree action plan
- 19/110 Finance
- a) Cheques for authorization as per attached list
 - b) To receive budget monitoring figures as circulated.
 - c) To agree schedule for budget and precept setting and date of necessary meeting

kjp/29.10.19