



# Humberston Parish Council

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Clerk to the Council – Kathy Peers Telephone 07494 577661  
e-mail 'clerk@humberstonparishcouncil.com'

**TO ALL COUNCILLORS:**

**YOU ARE SUMMONED TO A PARISH COUNCIL MEETING OF HUMBERSTON PARISH COUNCIL ON  
TUESDAY 1<sup>st</sup> OCTOBER 2019 AT 7.15 PM AT WENDOVER HALL, WENDOVER PADDOCK, HUMBERSTON**

Please inform the Clerk if you are unable to attend.

*KJ Peers*

Clerk to the Council – 24.09.19

## **A G E N D A**

*The meeting will have a period of public consultation which shall not exceed 15 minutes in total. The public can speak on items contained on the Agenda below with no individual speaking for more than a maximum of 5 minutes. If a member of the public wishes to speak on other issues, if these are not scheduled Agenda items the Council may have to carry the item and/or any action forward to the next meeting.*

PLEASE NOTE THAT THE PARISH COUNCIL HAS A FORMAL POLICY WHICH GOVERNS THE RECORDING OF ITS MEETINGS. PRIOR NOTICE MUST BE GIVEN TO THE CHAIRMAN AND/OR CLERK PRIOR TO THE COMMENCEMENT OF THE MEETING AND ANY RECORDING MUST ADHERE TO THE OFFICIAL POLICY ADOPTED BY THE COUNCIL.

- 19/85 Acceptance of Apologies
- 19/86 **Declarations of Interest** – Code of Conduct 2012
- (a) To record declarations of interest by any member of the council in respect of the agenda items listed. Members declaring interests should identify the agenda item and type of interest being declared.
  - (b) To note dispensations given to any member of the council in respect of the agenda items listed.
- 19/87 To approve minutes of previous meetings from September 2019:  
Main Council meeting, Planning Meetings x 1
- 19/88 Police Report (for information only)
- 19/89 Highways/Footpaths/Traffic Issues
- a. To confirm date of next Highways Meeting with NELC – Wed 23<sup>rd</sup> October 2019 – Hlg 2pm
  - b. To receive update from Clerk on any highways matters or correspondence received

/over...

*1 Beach View Court, Norfolk Lane,  
Cleethorpes DN35 8BT*

19/90 Correspondence

- a. To receive any correspondence to date of meeting

19/91 Future Dates

Next Parish Council Meeting – Tuesday 5<sup>th</sup> November 2019  
Next Planning/Committee Night – Tuesday 15<sup>th</sup> October 2019  
ERNLLCA Training - 3 x members and ongoing  
ERNLLCA Conference – Friday 15<sup>th</sup> November 2019  
Town and Parish Liaison – Thursday 24<sup>th</sup> October 2019  
Christmas Event meeting – tbc  
Any other future dates

19/92 Reports (for information only)

To receive report from events group  
Office Public Open Session – 27<sup>th</sup> September 2019  
To receive any other reports

19/93 Wendover Hall and Paddock

- a) To receive update on painting of new windows and agree any necessary actions
- b) To receive update on repairs to guttering and agree any further actions
- c) To receive update on emergency closure procedures for both Halls and agree any necessary actions
- d) To receive update on provision of new picnic benches and bin at Paddock
- e) To Consider application for funding for provision of new play equipment in the Paddock and agree any necessary actions

19/94 Parish Council Matters

- a) To receive information from ERNLLCA/NALC/NELC and note for circulation
- b) Parish Council Newsletter – to receive report on recent/next edition+ Distribution issues
- c) To receive update from Cllr. Scoffin on VE Event and agree any necessary actions
- d) To receive update on purchase of gazebo/marquee and agree any necessary actions
- e) To consider adoption of phone box on North Sea Lane under the BT Adopt a Phone Box scheme and agree any necessary actions
- f) To receive consultation from NELC on Homelessness Strategy and agree any comments
- g) To consider provision of a litter picker for Humberston Village in light of candidates interested in post and agree any necessary actions

19/95 Allotment Matters

- a) To receive update on recent allotment allocations and vacancies and agree any further actions
- b) To receive report from allotment inspection held on 26<sup>th</sup> September and sanction actions as proposed from visit
- c) To agree date of next Allotment Inspection

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Humberston Parish Council Meeting October 2019 Agenda continued....

- d) To receive any further update from Cllr. Robinson on drainage issue and agree any further actions
- e) To consider allotment agreement for 2020/21 and agree any necessary actions

19/96

Cemetery Matters

- a) To receive update on cemetery matters from Clerk and consider any actions required

19/97

Finance

- a) Cheques for authorization as per attached list
- b) To receive response and updated AGAR from external auditors, consider any necessary actions and agree closure of audit for the year
- c) To receive renewal of insurance with Came and Company for the year and agree renewal of final year of 3 year deal

*kjp/24.09.19*