



Humberston Parish Council

Clerk to the Council – Kathy Peers Telephone 07494 577661
e-mail 'clerk@humberstonparishcouncil.com'

TO ALL COUNCILLORS:

**YOU ARE SUMMONED TO A PARISH COUNCIL MEETING OF HUMBERSTON PARISH COUNCIL ON
TUESDAY 3rd SEPTEMBER 2019 AT 7.15 PM AT WENDOVER HALL, WENDOVER PADDOCK, HUMBERSTON**

Please inform the Clerk if you are unable to attend.

KJ Peers

Clerk to the Council – 27.08.19

A G E N D A

The meeting will have a period of public consultation which shall not exceed 15 minutes in total. The public can speak on items contained on the Agenda below with no individual speaking for more than a maximum of 5 minutes. If a member of the public wishes to speak on other issues, if these are not scheduled Agenda items the Council may have to carry the item and/or any action forward to the next meeting.

PLEASE NOTE THAT THE PARISH COUNCIL HAS A FORMAL POLICY WHICH GOVERNS THE RECORDING OF ITS MEETINGS. PRIOR NOTICE MUST BE GIVEN TO THE CHAIRMAN AND/OR CLERK PRIOR TO THE COMMENCEMENT OF THE MEETING AND ANY RECORDING MUST ADHERE TO THE OFFICIAL POLICY ADOPTED BY THE COUNCIL.

- 19/72 Acceptance of Apologies
- 19/73 **Declarations of Interest – Code of Conduct 2012**
- (a) To record declarations of interest by any member of the council in respect of the agenda items listed. Members declaring interests should identify the agenda item and type of interest being declared.
 - (b) To note dispensations given to any member of the council in respect of the agenda items listed.
- 19/74 To approve minutes of previous meetings from August 2019:
Main Council meeting, Planning Meetings x 2
- 19/75 Police Report (for information only)
- 19/76 Highways/Footpaths/Traffic Issues
- a. To receive report from Highways Meeting held 29th August 2019 and agree any necessary actions
 - b. To receive update from Clerk on any highways matters or correspondence received

/over....

*1 Beach View Court, Norfolk Lane,
Cleethorpes DN35 8BT*

- c. To receive consultation from NELC on the Stallingborough Interchange proposal and agree any comments for submission

19/77 Correspondence

- a. To receive any correspondence to date of meeting

19/78 Future Dates

Next Parish Council Meeting – Tuesday 1st October 2019
Next Planning/Committee Night – Tuesday 17th September 2019
ERNLLCA Training - 3 x members and ongoing
Office Closure –5th to 16th September 2019 inclusive
Christmas Event meeting – tbc
Allotment Inspection – tbc
Any other future dates

19/79 Reports (for information only)

To receive report from events group
Office Public Open Session - 30th August 2019
To receive any other reports

19/80 Wendover Hall and Paddock

- a) To receive update on repairs to step access to Paddock Hall and agree any necessary actions
- b) To receive update on new windows and agree any necessary actions
- c) To receive update on repairs to roof and quotations for new flat roof and agree any necessary actions
- d) To receive update on emergency closure procedures for both Halls and agree any necessary actions
- e) To receive update on provision of new picnic benches and bin at Paddock
- f) To receive correspondence from Cyden Homes re donation to Hall works and agree any necessary actions
- g) To Consider application for funding for provision of new play equipment in the Paddock and agree any necessary actions
- h) To consider quotations for exterior painting of new windows and fire doors and agree any necessary actions

19/81 Parish Council Matters

- a) To receive information from ERNLLCA/NALC/NELC and note for circulation
- b) To receive update on visit by NELC to Paddock Hall in respect of future electoral requirements and agree any necessary actions
- c) Parish Council Newsletter – to receive report on recent/next edition
- d) To receive update from Cllr. Scoffin on VE Event and agree any necessary actions
- e) To receive update on purchase of gazebo/marquee and agree any necessary actions

/over...

- f) To consider any comments to be submitted on NELC's consultation on Council Tax support scheme

19/82

Allotment Matters

- a) To receive update on recent allotment allocations and vacancies and agree any further actions
- b) To receive report from Clerk following letters sent out to allotment tenants following June inspection and agree any further necessary actions
- c) To agree date of next Allotment Inspection
- d) To receive any further update from Cllr. Robinson on drainage issue and agree any further actions

19/83

Cemetery Matters

- a) To receive update on cemetery matters from Clerk and consider any actions required

19/84

Finance

- a) Cheques for authorization as per attached list
- b) To receive any update from external audit

kjp/27.08.19