



Humberston Village Council

Clerk to the Council – Kathy Peers Telephone 07494 577661
e-mail 'clerk@humberstonparishcouncil.com

TO ALL COUNCILLORS:

**YOU ARE SUMMONED TO THE ANNUAL PARISH COUNCIL MEETING OF HUMBERSTON VILLAGE COUNCIL
ON TUESDAY 9TH MAY 2022 AT 7.15 PM AT WENDOVER HALL, WENDOVER PADDOCK, HUMBERSTON**

Please inform the Clerk if you are unable to attend.

KJ Peers

Clerk to the Council – 02.05.23

AGENDA

The meeting will have a period of public consultation at the discretion of the Chairman. Anyone wishing to record the meeting needs to advise the Clerk and/or Chairman prior to the meeting commencing.

- 23/20** Election of Chairman
- 23/21** Signing in of all members following election in May 2023
- 23/22** Acceptance of Apologies and to consider request for Sabbatical from Cllr. Hodgins
- 23/23** Election of Vice-Chairman
- 23/24** Election of Committees (and Committee Chairmen):-
To consider membership of and appoint members to the following Committees,
Together with Chairman of each Committee:
Personnel Committee (this Committee has full delegated powers)
Allotment and Cemetery Committee (part delegated powers)
Planning Committee (full delegated powers)
Any other committee
And to consider and agree terms of reference for each of these committees
- 23/25** Election of Representatives onto Outside Bodies:-
Town and Parish Liaison
ERNLLCA District Committee
Any other outside bodies
- 23/26** Review of governance/procedural documents for Council for year
To review and agree any amendments/necessary actions on the following:
Asset Register
Insurance provision
Publication of Information Statement
Website Provision and social media provision
Risk Management Strategy inc risk assessments as appropriate

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*1 Beach View Court, Norfolk Lane,
Cleethorpes DN35 8BT*

Training Criteria and ongoing development strategy
Schedule of Delegation and Bank Mandate update
Bad debt recovery policy and invoicing procedures
Governance Documents of Standing Orders and Financial Regulations
Complaints Policy and Procedures
Personnel Management Documentation inc Member/Officer protocol
Registers of Interest
Audit procedures
GDPR policy
CCTV Policy
Any other documents/policies for consideration inc. staff delegation schedule

23/27 Declarations of Interest – Code of Conduct

- a) To record declarations of interest by any member of the council in respect of the agenda items listed. Members declaring interests should identify the agenda item and type of interest being declared.
- b) To note dispensations given to any member of the council in respect of the agenda items listed.

23/28 To approve minutes of previous meetings –

Village Council minutes from April main meeting and mid-April 2023 planning meeting

23/29 Police Report

To receive any police report/police matters for consideration

23/30 Highways/footpaths/traffic issues

- a) To receive any highways/footpaths/traffic issues for consideration and agree any necessary actions

23/31 Planning Matters

To consider the following planning applications:

Planning Application Reference: DM/0134/23/FUL

Proposal: To replace rotten and broken fences with new fencing, both sides of driveway. Replace muddy/slippery driveway with stones/gravel to help stop driveway flooding and being dangerous to walk on. All in keeping with the Conservation and Heritage of the environment.

Location: 121 Humberston Fitties Humberston

Planning Application Reference: DM/0369/23/FUL

Proposal: Variation of Condition 2 (Approved plans) pursuant to DM/1038/21/FUL for revision to allow for alterations to footprint, external terraces and service yard, omit canopies from external terraces, removal and relocation of roof lights, alterations to openings on south and west elevations, amendments to escape staircase to include replacement with escape ramp

Location: Thorpe Park Holiday Camp Anthonys Bank Road Humberston

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Planning Application Reference: DM/0274/23/FUL

Proposal: Retrospective application for the demolition of existing chalet and erection of detached single-storey chalet and associated works (Additional Plans received 25th April 2023 to include Street Scene Elevations, Foundation Details, Asbestos Survey and Structural Report)

Location: 124 Humberston Fitties Humberston

Planning Application Reference: DM/0104/23/FUL

Proposal: Installation of 2 no. air handling units to the exterior of the Marina Show Bar, external ducting to roof, creation of a service yard, alterations to the existing cellar access and associated works (addition of heritage assessment)

Location: Thorpe Park Holiday Camp Anthonys Bank Road Humberston

Planning Application Reference: DM/0406/23/FULA

Proposal: Conversion of existing garage to gym, alterations to front to replace garage door with double doors and windows

Location: 7 The Beeches Humberston

To receive any other planning correspondence/representations from development teams and/or residents

23/32 Village Council matters

- a) To consider next edition of Newsletter for Summer/June 2023 edition and agree any necessary actions
- b) To receive final details for provision of Summer Holiday Club for 2023 and agree any necessary actions
- c) To receive update on new Village Signs
- d) To note NELC Community Governance Review consultation starting May 2023

23/33 Wendover Halls and Paddock

- a) To receive confirmation of date and costings for resurfacing of Wendover Paddock by Specialist Surfacing
- b) To consider and agree new equipment item for Wendover Paddock for 2023 and also confirm pricing scheme for Cyden Homes for information

23/34 Cemetery and Allotment Site

- a) To receive date for next allotment site visit
- b) To receive update on cemetery extension project from NELC

23/35 Future Dates

Date of next meetings: Tuesday 6th June 2022 and Planning Committee Tuesday 23rd May 2023

Annual Parish Meeting for Humberston – Tuesday 23rd May 2023 at 7.15 pm

Office Closure – 15.05.23 to 19.05.23 inclusive

To receive any other future dates

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23/36 Reports

Fashion Show – Friday 21st April 2023

ERNLLCA NE Lincs District Meeting – Tuesday 18th April 2023

To receive any other reports

23/37 Finance

a) To agree payments as per list circulated

b) To note internal audit date of Thursday 25th May 2023 for information and agree schedule of works for internal auditor

23/38 Events

To receive information on upcoming events and consider and agree necessary actions – including Summer Event 2023

Christmas Event 2023 – to agree date

23/39 To consider exclusion of press and public

To consider exemption of press and public for remainder of meeting under Public Bodies Admissions To Meetings Act 1960, Section 1 (2) on the grounds that discussion of the following business is likely to disclose confidential information

23/40 Personnel Matters

a) To approve salaries as per schedule circulated

Es/kjp/02.05.23