

MINUTES OF A COUNCIL MEETING OF HUMBERSTON VILLAGE COUNCIL HELD ON TUESDAY 1st AUGUST 2023 AT 7.15 PM AT QUEEN ELIZABETH HALL, WENDOVER PADDOCK, HUMBERSTON

THE MEETING WAS PRECEDED BY THE PRESENTATION OF THE 2023 ALLOTMENT COMPETITION TROPHIES AND PRIZES TO THE WINNERS AT 6.30 PM BY CLLR. RUDD.

Present: Cllr. Shawhulme (Chairman)
Cllrs. Hudson, Sharp, Rudd, Clarke and England (After cooption)

Apologies: None received

In attendance: Cllrs. Harness and Shreeve, Ward Cllrs., NELC

There were two members of the public present.

23/84 To receive and accept apologies for absence and receive formal resignation of Cllr. Woollock and note necessary actions

No apologies received. Resignation from Cllr. Woollock received and noted and Clerk to write and letter to be sent in thanks.

RESOLVED: **That resignation of Cllr. Woollock be noted and that Clerk action casual vacancy and Letter of thanks be sent.**

23/85 Declarations of Interest – Code of Conduct

None made.

23/86 Co-Option to fill Casual Vacancy

To receive candidate to fill casual vacancy – Mr. David England.

Mr. David England present and gave short presentation. Mr. England had received copy of the Code of Conduct and unanimously coopted to join the Council. Mr. England signed Declaration of Acceptance of Office and completed cooption form and register of interests form.

RESOLVED: **That Mr. David England be coopted on to the Parish Council with immediate effect.**

23/87 To approve minutes of previous meetings –

Village Council minutes from July 2023 main meeting and Planning Committee Meeting from July 2023

Minutes as circulated approved and signed by the Chairman as a true record of the meetings held.

RESOLVED: **That minutes be approved as a true record of the meetings held.**

23/88 Police Report

To receive police report for information and agree any necessary actions from report.

Received and noted. Ward Cllrs. had done Ward inspection with Inspector and they would have online forum monthly with Inspector. Noted.

23/89 Highways/footpaths/traffic issues

a) To receive any highways/footpaths/traffic issues for consideration and agree any necessary actions

On request from NELC, agreed to put email for traffic at NELC in Newsletter for reporting of near misses and non injury accidents etc.

b) To receive report on Humberston Village signs

Scheduled for Tuesday 8th September. Permit now obtained for footway works from NELC and Clerk had liaised with Management at Beachcomber for permission to enter etc. Noted.

23/90 Planning Matters

The following planning applications were considered:

Planning Application Reference: DM/0689/23/REM

Proposal: Variation of condition 1 (Approved Plans) pursuant to DM/0660/19/REM, to include the erection of garden room to plot 10

Location: 25 Enfield Avenue New Waltham

No objections.

Planning Application Reference: DM/0109/23/FUL

Proposal: Erect two storey detached dwelling with balcony, roof lights associated works including driveway parking area and landscaping

Location: 184 Humberston Avenue (Rear Of 186) Humberston

Objections – whilst acknowledging the site is for individual housing plot development, members thought this proposal is too large for plot with insufficient amenity space provided as part of the development and would wish to see a proposal for the site smaller than the current design. The size and mass of such a development would be detrimental to the outlook to neighbouring properties and would be an over-dominant feature at this location.

Planning Application Reference: DM/0655/23/FUL

Proposal: Retrospective application for retention of hardstanding and gravel, installation of fence to sides, erection of shed and installation of chimney to side of existing chalet

Location: 268 Humberston Fitties Humberston

No objections but would defer to any comments/observations made by the Heritage Officer.

Planning Application Reference: DM/0607/23/FUL

Proposal: Erect single storey side and rear extension and install dormer to rear

Location: 53 St Christophers Road Humberston....

No objections.

Planning Application Reference: DM/0671/23/FUL

Proposal: Remove existing shed. Erect single storey outbuilding with roof lights and associated internal and external works

Location: 279 Station Road New Waltham

No objections.

To receive any other planning correspondence/representations from development teams and/or residents and to agree any further actions – none received.

RESOLVED: That all comments be submitted as agreed.

23/91 Allotment/Cemetery Matters

- a) To receive update on skip at allotment site and agree any actions

Ordered for 25th August 2023 and to be removed immediately after bank holiday. HAHA would monitor use of skip to ensure only allotment waste/materials was disposed of. Clerk to settle invoice two weeks prior to hire. Noted.

- b) To agree report from last inspection and set date for next allotment inspection and agree tree trimming as requested

Report circulated to all members prior to the meeting. Next meeting scheduled for Saturday 19th August 2023 at 10.00 am. Clerk to speak to Green Cuts about tree works on few allotments which back onto rear of Humberston Avenue gardens and get some branches cut back. Clerk had already alerted plot holders concerned and they were happy for works to proceed.

RESOLVED: That next inspection take place on Saturday 19th August 2023 and that Clerk action tree Trimming with Green Cuts on site as agreed

- c) To receive update on signs for Cemetery

Received and done and waiting for installation by Contractor. Noted.

- d) To receive report on progress for cemetery extension project with NELC and agree further necessary actions

Clerk had circulated report to all members and NELC had offered land freehold for sale. Agreed offer based on £25k per acre which would total £37.5k for the site. Clerk to submit offer to NELC subject to obtaining planning permission for site. Agreed to look at £100k maximum funding from PWLB to finance the project but only when price of land secured. Clerk in liaison with Chairman and Cllr. Rudd delegated to progress drawing up plans/design for site and if site price agreed, submit plans for planning change of use and then report back.

RESOLVED: That an offer of £37.5k be offered to NELC for site purchase for cemetery extension Subject to planning approval and if price agreed that Clerk, Chair and Cllr. Rudd be Delegated to draw up site plan and take forward for planning approval. If successful Report back to full Council for agreement on loan application for project.

- e) To confirm arrangements for tree carving at Humberston Cemetery as per meeting

Agreed at price of £900 for both trees and Clerk had advised tree contractor to cut to required height which had now been marked. Works to take place in October 2022.

RESOLVED: That first two trees on entrance to Cemetery be carved as owls as agreed.

23/92 Wendover Halls/Paddock Matters

- a) To receive update on new play equipment within the Paddock

Works ongoing and should be completed by following week. Noted.

- b) To consider issue of parking within the Paddock and agree necessary actions

Issues discussed around parking from funeral and other traffic within the Paddock car park. Clerk to roll forward to Autumn and liaise with other hall users and enhanced signage to be considered. Noted.

23/93 Land Management

- a) To receive update on land at Humberston Avenue and transfer to residents

Clerk had scheduled virtual meeting with Solicitor on 7th August to check on any restrictions etc. and had also informed residents of ongoing action and would report back. Noted.

- b) To receive additional quotation from contractors for land off Humberston Avenue

Two quotations for this contract had now been received. Agreed to accept £280 per visit from Green Cuts. To commence from 14th August 2023.

RESOLVED: That contract for land off Humberston Avenue be given to Green Cuts at cost of £280 per Visit and that contract commence w/c 14th August 2023.

23/94 Village Council matters

- a) To confirm next edition as Autumn 2023 for Newsletter

Clerk to edit as usual and aim for mid-August to printers so that distribution team can carry out distribution before the end of August 2023. Noted.

Ward Cllrs. left the meeting.

- b) To receive report on holiday club provision for Summer 2023

Next few sessions to be held in Old Hall as indoors and more space if parents stay etc. Noted.

23/95 Future Dates

Date of next meetings: Tuesday 5th September 2023 – to make arrangements for Clerk's Leave

Planning Committee meeting – Tuesday 15th August 2023

Office Closure – 29.08.23 to 08.09.23 and 18.09.23 to 22.09.23

ERNLLCA Annual conference – Friday 15th September 2023

Fashion Show – Friday 20th October 2023

To receive any other future dates – none received.

23/96 Reports

Summer Event – Saturday 8th July 2023

Good event and Chairman thanked everyone for helping. Very good feedback from those who had attended.

ERNLLCA District Meeting – Tuesday 18th July 2023

Cllrs. Shawhulme and Rudd had attended and meeting had been informative.

Town and Parish Liaison – Thursday 13th July 2023

Cllr. Shawhulme attended. Charter launched. Not able to raise points at meeting as emailed request had been received but not passed on to cover staff at meeting as usual Officer had been away. Noted.

To receive any other reports

Chair of Allotment committee, Cllr. Rudd, and Clerk gave short report on wood on an allotment plot and animal husbandry issue and Clerk and Cllr. Rudd delegated to action as required.

RESOLVED: That Clerk and Cllr. Rudd be delegated to action as required.

23/97 Finance

- a) To agree payments as per list circulated

All payments approved to be made.

RESOLVED: That all payments be approved to be made as per list circulated.

- b) To receive any update on external audit for fy 22-23

Nothing received back yet from external auditors. Noted.

23/98 Events

To receive information on upcoming events and consider and agree necessary actions including –

To confirm date for Christmas Event – Saturday 2nd December 2023 confirmed.

23/99 To consider exclusion of press and public

RESOLVED: exemption of press and public for remainder of meeting under Public Bodies Admissions To Meetings Act 1960, Section 1 (2) on the grounds that discussion of the following business is likely to disclose confidential information

23/100 Personnel Matters

- a) To approve salaries as per schedule circulated

Salaries approved to be paid as per list circulated.

RESOLVED: That salary payments be made as per list circulated.

Chairman closed the meeting at 9.05 pm

Signed:

Date: