

MEETINGS OF A VIRTUAL COUNCIL MEETING OF HUMBERSTON VILLAGE COUNCIL HELD ON WEDNESDAY 6th JANUARY 2020 at 7.15 pm via the Zoom Portal

Present: Cllr. Bailey (Chairman)
Cllrs. Hodgins, Stevenson, Scoffin, Shawhulme, Woollock, Rudd, Leveridge, Watkins
And Cllr. Clark

Apologies: Cllr. Thompson, Cllr. Vince

There were no others present.

(Everyone present by both audio and visual means including the Clerk as minute taker)

20/188 Acceptance of Apologies

Received from Cllr. Thompson (family illness) and Cllr. Vince (work commitment) and accepted.

RESOLVED: That apologies be received and accepted.

20/189 Declarations of Interest – Code of Conduct 2012

None.

20/190 To approve minutes of previous meetings from mid-December 2020 –

Village Council minutes mid-December 2020 meeting

Minutes approved as true record of the meeting.

RESOLVED: That minutes be approved as a true record of the meeting held.

20/191 Police Report

To receive police report and consider any other policing matters

Report received and circulated to all members. Chairman went through report at meeting. Noted.

20/192 Highways/Footpaths/Traffic issues

- a) To receive any highways/footpaths/traffic issues and agree any necessary actions if required

Response received from NELC advising no further action planned at present for car park situation and consultation had taken place. Agreed that Ward Cllrs. be contacted to try and move the situation forward. Cllr. Stevenson raised concerns on state of footpaths within the Village especially for wheelchair users. Details to be passed on to NELC and also via next Highways Meeting.

Flower beds in front of Church raised as being unkempt and Chairman will contact Church to discuss.

RESOLVED: That all matters be passed on to appropriate bodies as agreed

20/193 Wendover Hall and Paddock Matters

- a) To receive update on Hall opening and any new restrictions in place and agree any necessary actions

Clerk advised that both Halls closed to all hirers during Lockdown except for Wendover Preschool as Nurseries were allowed to remain open. NELC had advised grants were being distributed again and these were awaited. Noted.

- b) To receive update on planting at Paddock and agree any further necessary actions

Cllr. Rudd would progress during January 2021. Noted.

Chairman advised that £3k Ward funding had been received towards CCTV/security in Paddock and this was being progressed with quotations to be received at future meeting. Noted.

- c) To organize review of storage facility, consider shelving/storage units and agree any further necessary actions including update on window fitting

Cllr. Leveridge agreed to look at possible storage systems and report back with quotations etc.

RESOLVED: That Cllr. Leveridge source appropriate storage systems for shed and report back to Meeting with pricing for consideration

20/194 Allotment and Cemetery Matters

- a) To note collection of allotment rents for 21/22 – 9th and 20th January 2021

Clerk advised that due to lockdown, physical collection of rents had now been cancelled. HAHA had very kindly offered to assist and group email with all details would be sent out to all plot holders and rents collected via electronic banking and cheques collected by HAHA etc. Clerk to coordinate and report back. Closing date would be end January 2021.

RESOLVED: That allotment rents be collected via Clerk with assistance from HAHA as agreed

- b) To receive update on cemetery path repairs and agree any necessary actions

Waiting for NELC to action. Noted.

20/195 Village Council matters

- a) To set up small working group for Newsletter and arrange meeting date prior to publication of Spring 2021 Newsletter

Chairman and Clerk would be joined on small working group by Cllrs. Scoffin, Clarke, Woollock and Leveridge. Meeting set for 7.30 pm on Monday 18th January 2021.

RESOLVED: That small working group be set up to discuss Newsletter involvement and that Members be as shown and meeting held on date shown by Zoom.

- b) To consider writing to local authority with regard to commercial leasing of buildings within the Parish

Chair had spoken to Ward Cllrs. re peppercorn rents on premises which are subjected to community interest group applications. Unanimously agreed to send letter to NELC asking it to address rental matters to organisations which were clearly profit making.

RESOLVED: That letter be sent to Chief Executive, NELC on subject of commercial rents as agreed

- c) To receive update on land at Carrington Gardens and agree any further necessary actions

Clerk advised all growth had been cut down. Still establishing ownership and therefore actions for frontage boundary. Noted.

20/196 Planning Matters

The following planning applications were considered:

Planning Application Reference: DM/1095/20/FUL

Proposal: Installation of Arrivals Lodge with associated infrastructure and ancillary landscaping works

Location: Thorpe Park Holiday Camp Anthonys Bank Road Humberston

No objections.

Planning Application Reference: DM/1088/20/FUL

Proposal: Creation of living accommodation at first floor with the installation of dormers to front and rear, alterations to existing conservatory including new roof and various other external alterations

Location: 17 St Thomas Close Humberston

No objections.

Planning Application Reference: DM/1070/20/FUL

Proposal: Erect industrial unit with associated car parking

Location: Land West Of Units 13A And 13B Jackson Place Humberston

No objections.

To receive any other planning correspondence/representations from development teams and/or residents – none received.

RESOLVED: That all comments be submitted to NELC.

20/197 Future Dates

Date of next meetings: Wednesday 20th January 2021 – including budget meeting

NELC Town and Parish Liaison – Thursday 21st January 2021 – virtual meeting

Allotment rent collections – 9th and 20th January 2021 – now cancelled.

Planning Training – January 2021 dates – Cllr. Woollock

Clerk's SLCC Conference – 23rd-25th February 2021

20/198 Reports

Any reports – none received.

20/199 Finance

- a) Payments for authorization as per schedule circulated

All payments as per list were authorized to be made.

RESOLVED: That all payments be made.

- b) To receive third quarter accounts to end of Dec 2020, account reconciliation and bank statement and formally approve

Clerk had circulated cash book, account reconciliation and bank statement to end of December 2020 to all members prior to the meeting. Accounts formally received and approved and virtually signed by Chairman.

RESOLVED: That third quarter accounts and account reconciliation to end of December 2020 be Formally received and approved.

c) To receive information from NELC re precept calculations for 21/22 for information
Clerk had circulated Council Tax Base figure information to all members together with projections for precept setting broken down to house bands. This for consideration at budget meeting on 20th January 2021. Noted by all members as received.

d) To consider appointment of internal auditors for fy 20/21 and agree any necessary actions

Agreed that Mr. Mark Peterson be appointed for the current financial year’s audit. Unanimously agreed.

RESOLVED: That Mr. Mark Peterson be appointed as internal auditor for year 20/21 audit.

20/200 To consider exclusion of press and public

RESOLVED: exemption of press and public for remainder of meeting under Public Bodies Admissions To Meetings Act 1960, Section 1 (2) on the grounds that discussion of the following business is likely to disclose confidential information

20/201 Personnel Matters

a) To approve salaries for payment

Schedule to be amended following staffing change. Noted and approved for remaining staff.

RESOLVED: That salaries be approve as per list circulated.

b) To receive update on staffing situation with regard to furlough and agree any necessary actions

Chairman of Personnel advised member of staff had left and vacancy had occurred. Duties covered by member of staff unfurloughed to do so for next 4/5 weeks. Agreed that request from Preschool be approved to leave equipment out Monday to Friday but only in the main room and that cleaning continue as usual each day in all other areas, with main floor then to be cleaned at weekends.

Cllr. Clark declared a personal and prejudicial interest in this item in connection with the Nursery and took no part in discussion or debate and did not vote on the matter.

RESOLVED: That the Preschool be allowed to leave equipment out Monday through to Friday and Then pack away each weekend. Staff vacancy be advertised as previously.

c) To agree Personnel Meeting date for setting staffing budget for 21/22 – date to be before 20th January 2021

Agreed for Monday 11th January at 4.00 pm.

RESOLVED: That staff meeting be held on Monday 11th at 4.00 pm.

Chairman closed the meeting at 8.35 pm.

Signed:

Date:

*1 Beach View Court, Norfolk Lane,
Cleethorpes DN35 8BT*