

**MINUTES OF A VIRTUAL COUNCIL MEETING OF HUMBERSTON VILLAGE COUNCIL HELD ON WEDNESDAY
4TH NOVEMBER 2020 at 7.15 pm via the Zoom Portal**

Present: Cllr. Bailey (Chairman)
Cllrs. Watkins, Clarke, Scoffin, Thompson, Rudd, Shawhulme, Leveridge, Hodgins,
Woollock and Stevenson

Apologies: Cllr. Vince, Thompson

20/144 Acceptance of Apologies

Received from Cllr. Vince (due to work), Cllr. Thompson (other commitment) – accepted.

RESOLVED: That apologies be received and accepted

20/145 Declarations of Interest – Code of Conduct 2012

None declared.

20/146 To approve minutes of previous meetings from October 2020 –

Village Council minutes mid-October meeting

Minutes accepted as a true record and signed virtually by Chairman.

RESOLVED: That minutes be accepted as a true record of the meeting

20/147 Police Report

To receive police report and consider any other policing matters – circulated.

Members concerned at lack of response from 101. Clerk to contact Katrina Goodhand to alert.

20/148 Highways/Footpaths/Traffic issues

- a) To receive report from Clerk on any highways/footpaths/traffic issues and agree any necessary actions if required

MH still concerned about parking opposite gate to Paddock. Chairman to take to Highways Meeting.

20/148 Wendover Hall and Paddock Matters

- a) To receive update on planting of bulbs and installation of new path

Bulbs planted by team of Members and Chairman thanked them for assistance. Site visit held with Chairman and Cllr. Rudd and Clerk with ENGIE to agree exact specification on new path at Hall and works to commence shortly. Cemetery Path also agreed and works to follow. New light installed over side doors to light the path. Noted.

- b) To receive and consider issue with new radiator covers and agree any necessary actions

Covers are showing faults and need reinforcing for front panels. Contractor has agreed to fit reinforced fillers free of charge if VC supplies materials. Also in correspondence with cover manufacturer to see if anything extra can be resolved.

RESOLVED: That extra reinforcing materials be supplied by the VC and fitted free of charge by the Contractors involved.

- c) To receive update on new storage facility commencement and agree any further necessary actions

Currently under construction and works to finish following week. Clerk to organize with Chairman the transfer of marquee etc. and other items to be stored and organize suitable security for building. Noted.

20/149 **Allotment and Cemetery Matters**

- a) To receive report from Cemetery and Allotments Committee on 28th October 2020

Cllr. Rudd gave report. Rescission of plot has taken place. Only two letters agreed to be sent and several on informal monitoring. General agreement that site is looking very neat and tidy. Letter to be sent to HAAHA to acknowledge this.

RESOLVED: That letter thanking HAAHA members for the tidy upkeep of the site/allotment plots.

- b) To receive proposed revised allotment agreement for 2021/2022 and agree any further necessary actions

Proposals for new agreement being drafted and will be presented to mid-month meeting together with proposals for amendments to protocol. Discussed incorporating gate locking duties into agreement and decided not feasible. Agreed new water rates as £10 for full plot and £6 for half a plot.

RESOLVED: That draft agreement for 2021 be presented at next meeting with proposed changes To formal protocol and water rates for coming year agreed at £10 for full plot and £6 for half a plot

- c) To receive update on new cemetery gates and agree any necessary actions

Done and waiting for gates to be refitted. Noted.

- d) To receive update on cemetery path repairs and agree any necessary actions

Path specification agreed following site visit with Chair and Chair of Allotments/Cemetery and Clerk and now waiting due to lockdown to ensure provision of all materials. Noted.

- e) To receive update from Clerk on new Cemetery Sexton duties, funeral name plate checking for information

Clerk advised that Sexton now checking name plates at funerals and progressing satisfactorily. Noted.

20/150 **Village Council matters**

- a) To agree and confirm details for Christmas letter scheme as previously agreed

Chairman reported that Spar in the Village were running postbox with webcam for Christmas Letters and agreed that VC did not want to jeopardise the Spar scheme and would not run its own actions.

RESOLVED: That the VC does not provide a Christmas letter scheme this festive season

- b) To confirm provision of Christmas Tree, sponsorship for and agree dates and details for installation etc.

Christmas tree kindly being sponsored by Stevenson Motors. Chairman and Clerk to organize provision of tree and Clerk to liaise with McCanns re lighting. Noted.

c) To consider Christmas Council event for members if possible
Deferred at present time due to restrictions. Noted.

20/151 Planning Matters

The following planning applications were considered:

Planning Application Reference: DM/0885/20/FUL

Proposal: Alterations to existing roofs to include roof lift and alterations to front elevation

Location: 127 Humberston Avenue Humberston

No objections.

Planning Application Reference: DM/0877/20/FULA

Proposal: Erect conservatory to side elevation

Location: 229B Humberston Fitties Humberston

Objections and would support Heritage Officer in that conservatory should be constructed in wood.

Planning Application Reference: DM/0859/20/FUL

Proposal: Erection of boundary wall with timber panel infills

Location: 75 Church Avenue Humberston

Members confused as to NELC's policy on fences and walls adjacent to highway. Clerk to check and report back.

To receive any other planning correspondence/representations from development teams and/or residents – none received.

RESOLVED: That comments be submitted as agreed

20/152 Future Dates

Date of next meetings: Wednesday 18th November 2020, Wednesday 2nd December and 16th December

Highways Meeting – Wednesday 9th December 2020 – 2 pm at Healing Village Hall

Remembrance Sunday – Sunday 8th November 2020

Office Closures – Christmas Closures -22.12.20 to 04.01.21 inclusive

20/153 Finance

a) Payments for authorization as per schedule circulated

All payments agreed as per schedule circulated.

RESOLVED: That all payments be made as per schedule.

b) To note end of furlough scheme at end of October 2020 and receive report from Clerk on claims

Clerk updated and claim for October submitted and received. Scheme extended for November due to new lockdown restrictions and back to 80% claims for November 2020. Agreed that full pay be paid to all staff on furlough.

RESOLVED: That staff be furloughed on full pay with 80% claim to be submitted

20/154 To consider exclusion of press and public

RESOLVED: exemption of press and public for remainder of meeting under Public Bodies Admissions To Meetings Act 1960, Section 1 (2) on the grounds that discussion of the following business is likely to disclose confidential information

20/155 Personnel Matters

a) To approve salaries for payment

Salaries agreed to be paid. Personnel Committee gave update on new staff members shown on salary sheets.

RESOLVED: That salaries be paid as per schedules submitted and new members of staff noted by All members.

Chairman closed the meeting at 8.05 pm.

Signed:

Date: