

MINUTES OF A COUNCIL MEETING OF HUMBERSTON VILLAGE COUNCIL ON WEDNESDAY 7TH OCTOBER 2020 at Wendover Hall, Wendover Paddock, Humberston at 7.15 pm via the Zoom Portal

Present: Cllr Bailey (Chairman)
Cllrs. Rudd, Stevenson, Scoffin, Woollock, Shawhulme, Thompson, Hodgins, Leveridge, Watkins and Clarke

Apologies: Cllr. Vince

In attendance: Cllr. Shreeve, NELC Ward Cllr. (only part meeting)
Everyone present by both visual and audio means including the Clerk as minute taker)

There were 0 members of the public in attendance.

20/120 Acceptance of Apologies

Received from Cllr. Vince due to work commitments and accepted.

RESOLVED: That apologies be received and accepted.

20/121 Declarations of Interest – Code of Conduct 2012

None made.

20/122 To approve minutes of previous meetings from mid-September 2020 – Village Council minutes 15th September and Personnel Minutes 15th September

All approved as a true record of the meetings and virtually signed.

RESOLVED: That minutes be approved as a true record of the meetings held

20/123 Police Report

To receive police report for Humberston for October 2020

Report had been received and circulated to all members prior to the meeting – noted.
Chairman advised that Police were not able to join via Zoom platform.

20/124 Highways/Footpaths/Traffic issues

- a) To receive any update from Clerk and consider any highways matters notified and agree any necessary actions

Cllr. Stevenson asked about possibility of restrictions for parking on Fieldhouse Road but NELC had agreed to continue to monitor situation before any further consideration. Problems with school parking due in part to closure of car park to rear of Cloverfields. Large buses accessing site causing difficulties for other traffic etc. Situation being monitored. Chairman to table at next Highways meeting. Noted.

- b) To receive correspondence and update on TRO and agree any necessary actions

Enforcement now taking place and some residents had contacted Office and Chairman to ask about inclusion of other roads. No review will take place for approx. 18 months/2 years with NELC. Noted.

c) To receive correspondence re mini roundabout on Humberston Avenue for information
NELC had copied the VC in and had been kept up to date re removal of mini roundabout. Noted.

20/125 Wendover Hall and Paddock Matters

- a) To receive report from Clerk on returning hirings, new hirings, receive update from previous meeting resolutions and agree any further necessary actions

Majority of regular users returned to old hall and some new hirings in Paddock Hall to replace those lost recently due to restrictions. Both venues now registered with QR codes for track and trace and these are being used. All hiring organisers had been advised to keep list of all those attending as well as encouraging all members to log in using the app. Noted.

- b) To receive update on play surfacing issue, consider alternatives and agree any necessary actions and consider safety measures including radiator covers and fencing to play area and agree any necessary actions

Clerk had consulted playground inspector over issue of shrinkage and he had advised removal of safety surfacing currently in place and replacing with appropriate soft play bark which he had recommended. Clerk to price and bring back to next meeting.

RESOLVED: That Council considers installation of soft play bark and removal of wet pore surfacing Where shrinkage had occurred and Clerk to provide pricing for following month.

Quotation received for radiator covers in old Hall as safety measure and agreed to provide all 10 at cost of approx. £650 from QMS services.

RESOLVED: That radiator covers be provided as per quotation for 10 radiator covers in old Hall

Fencing off around play equipment used by young children discussed. Clerk had raised as safety issue at meeting with Preschool. One quote received for picket-style fencing but agreed too expensive to provide at over £1.2k. Agreed that further quotations for alternative safety barrier be obtained and considered at next meeting.

RESOLVED: That alternative types of fencing be considered and Clerk obtain further quotations

Chairman had asked for quotations for extension of path from current corner of Hall through to where side door steps came onto the grass. This was now being used to accommodate one-way system through Hall for Covid restrictions. Agreed path was needed but thought slabs were difficult to obtain and not suitable. Quotation received for just over £1.1k. Clerk to organize site visit with Chair and Contractor and discuss alternative path materials.

RESOLVED: That site visit be held with Chairman, Clerk and Contractor to discuss alternative path Materials.

- c) To consider CCTV installation on Halls for Wendover Paddock security issues and agree any necessary actions

Members asked to consider this by Chairman and pricing would be presented to future meeting for consideration and discussion. Noted.

- d) To consider planting of bulbs and shrubs, extension to paving for path around the Hall and flattening of Paddock Area for marquee use and agree any necessary actions

Agreed that £50 be spent on bulbs for Paddock area around Halls and members and Clerk had offered to help plant. Agreed that contractor meet on site with Chair and Clerk and agree area for marquee and carry out any necessary flattening as minimum requirements.

RESOLVED: That £50 be spent on bulbs for planting in paddock and that Chair and Clerk agree Necessary flattening in paddock area over winter period to enable best use of marquee In the Paddock

20/126 Allotment and Cemetery Matters

- a) To receive report from last allotment inspection on 23.09.20 and agree necessary actions and agree next inspection date

Cllr. Rudd reported and written report had been sent to all members. Plot 54 which had been long-standing issue had new tenant and vast improvements made and Chairman in liaison with Clerk had authorized cost of clearance of rubbish on plot to be covered by VC and this had now been done. Cllr. Rudd asked for authorization to revisit one plot with view to rescinding and Cllr. Woollock advised she would attend to consider state of plot in question.

RESOLVED: That Cllr. Rudd revisit one plot with Cllr. Woollock with review to rescission, if thought appropriate, Cllr. Rudd to liaise with Clerk to look to rescind.

- b) To receive update on new cemetery gates installation for information

No date yet received. Clerk to chase supplier. Noted.

- c) To receive report on public vehicle access to Cemetery and agree future access arrangements and any necessary actions

During the 3 month trial period no application to access the cemetery with vehicles had been received from visitors. Agreed to stop trial with last week as w/c 12th October and then put up notice asking that any such access be by prior appointment only with the Clerk. Agreed that Cemetery Sexton role be changed to incorporate visits by appointment, gritting at the Cemetery when required and attendance for funerals for access and details checking.

RESOLVED: That trial period be closed and that any visitor wishing to access the cemetery make an Appointment in advance with the Clerk so that this could be facilitated. Cemetery Sexton Post be retained but with details outline above for changes in duties

- d) To receive and consider allotment tenancy agreement for 2021/2022 in preparation for agreement in January 2022 and agree any necessary actions

Clerk had circulated to all members and HAAHA for consideration and agreement over next two months for publication in January 2021 for allotment tenancy renewals to take place. Noted.

20/127 Village Council matters

- a) To receive update on website and email address changes and agree any actions

IT providers had commenced changes, Cllrs. emails to follow via individuals and Clerk advised changes to website required under new accessibility legislation and Clerk to pursue with providers. Noted.

- b) To receive update on wooden storage facility and agree any further necessary actions

Proposed date for works was first week in November and Clerk would be liaising with contractor to order materials in order to claim back some VAT elements on the project. Noted.

c) To consider Christmas event and agree any necessary actions

Event group had held two separate meetings under restrictions. Agreed that main event could not obviously take place and it was proposed and agreed that letters from children could be received and then responses back delivered to individual homes within Humberston in response.

Agreed to hold virtual event meetings to discuss and refer back to future meeting with details. Proposal to provide items to elderly people within the village not successful.

RESOLVED: That virtual events group meetings be held to discuss details of Christmas actions and Report back to main VC meeting.

d) To consider any land management issues and agree any necessary actions

There was an ongoing issue on one site which was being dealt with through the Chair, Vice-Chair and Clerk. Noted.

20/128 Planning Matters

To consider the following planning applications:

Planning Application Reference: DM/0787/20/FUL

Proposal: Retrospective application to retain boundary wall/fence to front

Location: 18 Fieldhouse Road Humberston

No objections.

Planning Application Reference: DM/0786/20/FULA

Proposal: Remove existing sun room and erect single storey rear extension with roof lights and single storey extension to front to create porch

Location: 99 North Sea Lane Cleethorpes

No objections.

Planning Application Reference: DM/0756/20/FUL

Proposal: Erect single storey extensions to both sides and the front elevation with various alterations

Location: 47 Lidgard Road Humberston

Objections – too large in scale and impact upon neighbouring property and concerns at insufficient parking for what will be a 5-bedroomed property.

Planning Application Reference: DM/0760/20/FUL

Proposal: Erect two storey extension to rear and single storey attached garage to side

Location: 41 Church Avenue Humberston

Objections – supporting neighbouring concerns over impact on neighbouring property and the amenities they currently

To receive any other planning correspondence/representations from development teams and/or residents – none received.

RESOLVED: That comments be submitted to NELC as agreed

20/129 Finance

- a) Payments for authorization as per schedule circulated

All payments authorized as per schedule distributed.

RESOLVED: That all payments approved to be made.

- b) To receive half year accounts to end September 2020

Clerk had circulated to all members prior to the meeting the cash book to end of September 2020, the account reconciliation and the bank statement to end of September 2020. Agreed that the half yearly accounts be approved and formally received.

Clerk had also circulated budget monitoring to end of September 2020 and email budget forecast for remaining 6 months. Noted as received.

RESOLVED: That half yearly accounts to end of September 2020, account reconciliation, bank Statement and budget monitoring and forecast figures all be formally received and Approved.

- c) To confirm insurance renewal for information

Insurance to be renewed through Came and Company as broker with Ecclesiastical as provider and sign up to 3 year long term deal.

RESOLVED: That insurance be renewed with Came and Company for 3 year deal

- d) To receive update on new fixed term bond account and agree any further necessary actions

Clerk had signed the paperwork and forwarded to Chairman who had also signed and submitted. Noted.

20/130 Future Dates

Date of next meetings: Wednesday 21st October 2020

Office Closure – Monday 19th to Friday 23rd October 2020 (excluding 21st)

Allotment Inspection – Wednesday 28th October 2020 at 10.30 am

20/131 To consider exclusion of press and public

RESOLVED: exemption of press and public for remainder of meeting under Public Bodies Admissions To Meetings Act 1960, Section 1 (2) on the grounds that discussion of the following business is likely to disclose confidential information

20/132 Personnel Matters

- a) To approve salaries for payment as per schedule circulated

Salaries approved to be made as per schedule circulated.

RESOLVED: That all salaries be approved to be made.

- b) To receive report from Personnel Committee on staffing review update and final actions agreed and implemented

Personnel Committee gave full report on staffing review update, actions agreed to that point and recommendations which would go to the Personnel Committee meeting to be held after the Council meeting. Noted.

Chairman closed the meeting at 9.05 pm.

Signed:

Date: