

MINUTES OF A PARISH COUNCIL MEETING OF HUMBERSTON VILLAGE COUNCIL ON WEDNESDAY 19th JANUARY 2022 AT 7.20 PM AT THE PADDOCK HALL, WENDOVER PADDOCK, HUMBERSTON

Present: Cllr. Shawhulme (Chairman)
Cllrs. Hodgins, Duff, Rudd and Woollock

Apologies: Cllr. Clark

There were 2 members of the public in attendance.

21/255 Acceptance of Apologies

Received from Cllr. Clark due to illness and accepted.
Clerk to check dates for Cllr. Thompson's sabbatical.

RESOLVED: That apologies be received and accepted.

21/256 Declarations of Interest – Code of Conduct 2012

None made.

21/257 To approve minutes of previous meetings –

Village Council minutes from January 2022 meeting

Locum Clerk had submitted minutes. Some minor amendments agreed and noted by the Clerk – quotations mixed up and Quotation A accepted for Grounds Maintenance and Centenary Green noted as not having been officially approved despite comments from Ward Cllr. Present – noted that meeting to approve was being held on 19th January 2022.

RESOLVED: That minutes be approved as a true record with the above points noted.

21/258 Highways/Footpaths/Traffic issues

a) To receive and consider any highways/footpaths/traffic issues

Correspondence received from resident re bird scarers and Clerk advised they were permitted to be in operation. Noted.

21/259 Wendover Hall and Paddock Matters

a) To receive update on completion of works to toilet refurbishment and decorating works outstanding and agree any necessary actions

Clerk checking with staff member to ensure all minor snagging works had been completed and if so, then invoice approved to be settled.

RESOLVED: That final invoice for Wilton Studios be settled if all snagging works had been completed

21/260 Allotment and Cemetery Matters

a) To receive update on vacant plots and tenancy fee collecting for 22/23

Only one vacant plot at present and in contact from waiting list to fill. Clerk advised tenancy rents had started to be received electronically and collection in person taking place on 22nd and 31st January 2022 on site by the Clerk. Noted.

b) To receive update on installation of path protector system for allotment site
Cllr. Rudd advised that it had been received and stored on allotments. HAHA to form small working party to carry out installation in liaison with Cllr. Rudd. Noted. HAHA had sent thanks for the Council purchasing this material.

RESOLVED: That HAHA, in liaison with Cllr. Rudd, install the grass protector system

21/261 Village Council matters

a) To receive update on Centenary Green project and agree any further necessary actions
NELC meeting to discuss that day and outcome awaited. Will include in budget after positive indicators from Ward Cllrs. To be put on February agenda for progression and Clerk to contact Ward Cllrs. re Ward funding for project.

RESOLVED: That budget allocation be made for project and Ward Cllrs. contacted re Ward funding.

b) To set up working party to progress production of Emergency Plan Document for Humberston Village and agree timescales

Agreed that Clerk start to review new proformas supplied and identify appropriate ones to use and then circulate draft around all members to commence.

RESOLVED: That Clerk commence initial drafting for circulation to all members

21/262 Land Management

a) To receive update on Variation legal document with verified amendments from Solicitors and any necessary actions

Chairman advised that there were no changes to impact and that this document should be signed and this was agreed.

RESOLVED: That the Chairman sign the variation legal document as supplied.

21/263 Planning Matters

The following planning applications were considered:

Planning Application Reference: DM/1155/21/FUL

Proposal: Erect single storey detached outbuilding with roof lights in rear garden (Amended Plans received 10th January 2022 to reposition outbuilding)

Location: 10 The Beeches Humberston

No objections.

Planning Application Reference: DM/1092/21/ADV

Proposal: Display one freestanding internally illuminated totem sign, one internally illuminated fascia sign and one freestanding non-illuminated sign

Location: Suzuki Grimsby Blossom Avenue Humberston

No objections.

Planning Application Reference: DM/1186/21/FUL

Proposal: Erection of a domestic outbuilding

Location: The Old Orchard South Sea Lane Humberston

No objections.

Planning Application Reference: DM/1126/21/FUL

Proposal: Replace UPVC windows with wooden patio doors and install decking with balustrade

Location: 195 Humberston Fitties Humberston

No objections provided it met with NELC criteria for this area.

To receive any other planning correspondence/representations from development teams and/or residents – none received.

RESOLVED: That all planning comments as agreed be submitted to NELC.

21/264 Future Dates

Date of next meetings: Wednesday 2nd February 2022 and Wednesday 16th February 2022

Town and Parish Liaison – Thursday 27th January 2022

To receive any other future dates – non received.

21/265 Reports

To receive any reports - none received.

21/266 Events

- a) To confirm dates for the diary for events for 2022 and consider any other events for planning

Fashion Show – Friday 29th April 2022

Summer Fayre/Centenary Weekend – Saturday 2nd July 2022

Christmas Event – Saturday 3rd December 2022

- b) To agree provision of Beacon for Jubilee event for 2022

Council had already agreed event and confirmed that Beacon Lighting would take place on Thursday 2nd June 2022 to mark national event. Clerk to contact Hodson and Kauss for manufacture of Beacon at cost of no more than £300. Clerk to contact the Church and ask if this event could take place on the Church Green and perhaps involve Gingerbread House for refreshments. Clerk to report back.

RESOLVED: That Beacon be ordered to be made at cost of maximum £300 and Clerk to make Request of Church as agreed

21/267 Finance

- a) To agree payments as per list circulated

Approved as circulated and Clerk to add payment to Wilton Studios if works had been completed.

RESOLVED: That all payments be approved to be made.

- b) To receive and approve accounts for 9 months/third quarter to end December 2021, bank reconciliation and bank statement

Clerk had circulated cash book to end of December, account reconciliation and copies of bank statements to all members prior to the meeting. Accounts approved.

RESOLVED: That third quarter accounts be formally received and approved.

c) To receive staff salary report and agree amount for submission to budget for 22/23

Salary budget report circulated to all members prior to the meeting and amount agreed for inclusion into the main budget. Councillors agreed to look at any potential increase over and above the national living wage limit before the year end.

RESOLVED: That £45,000 be included in budget for staffing for fy 22/23.

d) To receive budget monitoring for 9 months of 21/22 and budget paperwork for setting of budget for financial year 22/23 including budget notes and budget spreadsheet

Budget monitoring noted and received.

e) To receive confirmation of Council Tax Base figure from NELC for information

Clerk advised that although notification had been received of proposed figure for 22/23, NELC had not yet met to officially confirm the figures set. Noted.

f) To set precept for Humberston Village for financial year 22/23 and note precept variations and comparison calculations circulated prior to meeting

Members went through all paperwork circulated prior to the meeting and Clerk displayed all information on screen for all members to see. Increases to hall rates agreed along with allotment tenancy increases from February 2023 but all other rates/charges to remain unchanged. Budget of £160,300 agreed and precept figure of £98,000 agreed with Councillors having full view of impact on various precept figures on house bands using the proposed council tax base figure from NELC.

RESOLVED: That any increases to rates/charges be implemented from 01.04.22 as agreed and shown In budget notes for fy 22/23. That budget for 22/23 be set at £160,300 and that the Precept requirement for Humberston Village be set at £98,000 for fy 22/23.

21/268 **To consider exclusion of press and public**

RESOLVED: exemption of press and public for remainder of meeting under Public Bodies Admissions To Meetings Act 1960, Section 1 (2) on the grounds that discussion of the following business is likely to disclose confidential information

21/269 **Personnel Matters**

a) To approve salaries for payment as per list circulated

Salaries approved to be paid.

RESOLVED: That Salaries be approved to be paid for January 2022.

Chairman closed the meeting at 9.58 pm.

Signed:

Date: