

**MINUTES OF A PARISH COUNCIL MEETING OF HUMBERSTON VILLAGE COUNCIL HELD ON WEDNESDAY  
16<sup>th</sup> JUNE 2021 AT 7.15 PM AT THE PADDOCK HALL, WENDOVER PADDOCK, HUMBERSTON**

**Present:** Cllr. Bailey (Chairman)  
Cllrs. Stevenson, Leveridge, Watkins, Scoffin, Thompson, Leveridge, Clerk

**Apologies:** Cllr. Woollock, Rudd, Hodgins

There were no members of the public present.

**21/74 Acceptance of Apologies**

Received from Cllrs. Woollock and Rudd (holidays) and Hodgins (illness) and accepted.

**RESOLVED: That apologies be accepted.**

**21/75 Declarations of Interest – Code of Conduct 2012**

Cllr. Scoffin declared DPI in planning application DM/0562/21/FULA.

**21/76 To approve minutes of previous meetings from June 2021 –**

Village Council minutes from June meeting

Minutes approved as a true record and signed by the Chairman.

**RESOLVED: That minutes be approved as a true record of the meeting held**

**21/77 Highways/Footpaths/Traffic issues**

**a) To receive report from Highways Meeting held on 15.06.21**

Chairman and Clerk had attended. Clerk had circulated written report following meeting to all members. Noted.

**b) To receive any highways/footpaths/traffic issues and agree any necessary actions**

Cllr. Stevenson drew attention to state of footways and Clerk to pass on list of defects noted to NELC. Noted.

**21/78 Wendover Hall and Paddock Matters**

**a) To receive update on works carried out to rear storage room**

Works now completed. Quotation for flooring obtained for rear storage room and accepted at £583.37 + VAT. Agreed to get quotations to aid ventilation in the rear storage room.

**RESOLVED: That new flooring be authorized to rear storage room at cost of £583.37 from Grimsby Carpet Warehouse and to be carried out during refurbishment works**

**b) To receive update on flooring repairs and any other outstanding repair items and agree necessary actions**

Clerk had obtained formal quotation for replacement of flooring and had submitted it to NELC Insurance as required. Noted.

- c) To confirm schedule of works for Summer for redecoration and toilet refurbishment and agree any necessary actions

Decorators will commence on 26<sup>th</sup> July for 3 weeks and hirings would only need to cease for one week, after which hirings would be able to recommence. Toilet refurbishment would take place from 9<sup>th</sup> August onwards and again hirers would still be able to access the Hall in an evening. Noted.

**21/79**            **Allotment and Cemetery Matters**

- a) To confirm date for next inspection – Wednesday 30<sup>th</sup> June 2021 at 10.30 am

Confirmed.

- b) To receive any further allotment or cemetery matters for information

Some vacancies had occurred and these were being allocated as per the waiting list. Noted.

**21/80**            **Village Council matters**

- a) To receive report from meeting with Church on 14<sup>th</sup> June 2021 re centenary green project and agree any necessary actions

Chairman and Clerk had attended. Clerk had circulated report to all members prior to the meeting. Response awaited from the Church by meeting on 21<sup>st</sup> July. Noted.

- b) To receive update on Newsletter printing and distribution for summer 2021 edition

Printed and delivered and will be distributed during next fortnight. Agreed to circulate the distribution supervision duties around the Council members and Cllr. Clark agreed to do the distribution for September 2021 issue.

**RESOLVED: That distribution supervision be circulated around the Council members and that Cllr. Clark organize distribution for September/Autumn 2021 edition.**

- c) To agree rota/details for Summer Holiday Club on Wendover Paddock.

Clerk had circulated rota and all dates were now covered and Clerk would circulate rota around all members. Noted

- d) To consider issues around St Christopher's Playing Field and agree any necessary actions

Cllr. Clark had requested this item and advised some residents had expressed concerns around this site. Site is leased by a Football Club from NELC. Fencing around the play area at current time due to new drainage being installed on site and changing rooms have all been updated. Clerk will check whether play area is responsibility of leaseholder or NELC and report back.

**RESOLVED: That it be established who is responsible for the play area on St Christophers – either NELC or the leaseholder**

**21/81**            **Land Management**

- a) To receive update on land management issues and agree any necessary actions, including letter drop to residents on sites off Humberston Avenue

One quotation obtained for reducing height of right hand side hedge adjacent to neighbouring property. Clerk asked to obtain at least one more quotation. Clerk reported resident welcomed plans to reduce hedge.

Clerk had circulated draft letter to be sent to all residents on site off Humberston Avenue and it was agreed to add in information about the village litter picker. Cllr. Clark offered to distribute on Carrington Gardens and Cllr. Bailey offered to distribute to Westleigh Homes.

**RESOLVED: That letter drop be carried out, with addition in letter of litter picker information, to all Homes on Carrington Gardens/Westleigh Homes site.**

**21/82 Planning Matters**

The following planning applications were considered:

**Planning Application Reference: DM/0562/21/FULA**

**Proposal: Demolish existing side extension and erect a new single storey side extension to form sun room, external alterations to include render, painted boards and cladding to elevations, installation of PVC windows to the east elevation and new PVC french doors to the south elevation**

**Location: 60 Humberston Fitties Humberston**

*Cllr. Scoffin had declared dpi on this application and so left the room and took no part in discussion or debate.*

*No objections.*

**Planning Application Reference: DM/0551/21/FULA**

**Proposal: Erect single storey flat roof rear extension**

**Location: 13 Paul Crescent Humberston**

*No objections*

To receive any other planning correspondence/representations from development teams and/or residents – none received.

**RESOLVED: That all comments be submitted as agreed.**

**Public Break**

*Nothing raised.*

**21/83 Future Dates**

Date of next meetings: Wednesday 7<sup>th</sup> July and Wednesday 21<sup>st</sup> July 2021

Town and Parish Liaison Committee – July 2021 – to agree items and comments re future of meeting –

Submit as per other Parishes that its purpose is not valid and only relevant subject meetings be held

ERNLLCA District Meeting – Thursday 15<sup>th</sup> July 2021

Allotment and Cemetery Inspection – Wednesday 30<sup>th</sup> June 2021

SLCC Conference – 23<sup>rd</sup> June 2021 – the Clerk

Events meeting – 23<sup>rd</sup> June 2021 – 7.30 pm.

**RESOLVED: That Clerk submit comments to NELC re Town and Parish Liaison Committee**

**21/84 Reports**

ERNLLCA Training – Personnel Management Training – 3<sup>rd</sup> June 2021 – Cllr. Thompson

Cllr. Thompson had attended as member of Personnel Committee. Informative and worthwhile.

To receive any reports – none received.

**21/85 Finance**

a) Any payments for authorization as per schedule circulated

Payment list circulated and approved.

**RESOLVED: That payments be authorized to be made as per list circulated.**

b) To receive update on audit paperwork for fy 20/21

Clerk advised that all paperwork for Annual Return had now been submitted and all necessary paperwork was published on the Village Council's website. Noted.

The Chairman closed the meeting at 8.00 pm.

Signed: ..... Date: .....