

**MINUTES OF A PARISH COUNCIL MEETING OF HUMBERSTON VILLAGE COUNCIL HELD ON WEDNESDAY 15<sup>TH</sup> SEPTEMBER 2021 AT 7.15 PM AT THE PADDOCK HALL, WENDOVER PADDOCK, HUMBERSTON**

**Present:** Cllr. Shawhulme (Chairman)  
Cllrs. Clark, Woollock, Rudd, Thompson, A Leveridge and M Leveridge

**Apologies:** Cllrs. Hodgins and Duff

There was 1 member of the public present

**21/152 Acceptance of Apologies**

Received from Cllr. Hodgins (illness) and Cllr. Duff (holidays) and accepted.

**RESOLVED: That apologies be received and accepted**

**21/153 Declarations of Interest – Code of Conduct 2012**

Cllr. Rudd and Cllr. Shawhulme declared personal interest in mobile phone mast application and Cllr. Clark declared personal and prejudicial interest in Preschool due to personal connection and place on Preschool Committee. Noted.

**21/154 Cooption to fill casual vacancy**

To receive candidate for cooption to fill casual vacancy and agree necessary actions

Candidate present and gave short presentation and members asked questions.

Candidate was not proposed by any member and so no further action taken. Noted.

**21/155 To approve minutes of previous meetings –**

Village Council minutes from September 2021 meeting + minutes from Complaints Meeting held in August 2021 + Events Committee Minutes

All minutes approved as true record of the meetings held. Noted that Events Committee Minutes were only notes due to meeting not being quorate and so informal discussion had been held.

**RESOLVED: That minutes of September meeting and Complaints Meeting be signed as a true record**

**21/156 Highways/Footpaths/Traffic issues**

- a) To receive and consider any other highways/footpaths/traffic – including results of speed surveys and agree any necessary actions

Clerk had circulated any highways matters/information and this was noted.

- b) To receive report from Highways Meeting – Wednesday 15<sup>th</sup> September 2021 @ 2.00 pm at Humberston

Chairman and Clerk had attended with Debbie Swatman, NELC. Issues discussed for Humberston included speed limits, car park outside of Church/paddock and signs for Humberston Lions. Noted.

21/157

**Wendover Hall and Paddock Matters**

- a) To receive update on toilet refurbishment works and agree any other necessary actions

Works almost completed. Mirror installation outstanding. Lots of boarding left over and it was agreed that this be utilized on the walls in the toilet facilities in the Paddock Hall. Clerk and Chairman given authority to progress this with QMS contractors.

**RESOLVED: That left over boarding be used in toilet areas in Paddock Hall and Clerk and Chairman Authorized to progress**

- b) To receive update on installation of cycle racks in Paddock and agree any necessary actions

Confirmed for 24<sup>th</sup> September – 7.00 am – 9.00 am. Cllr. Rudd to open the gates. Noted.

- c) To note outcome of complaints meeting and receive request from hirer re reduced rates for hiring and agree necessary actions

Request had been received for further reductions in hiring charges as result of outcomes. Agreed that 50% reduction be agreed for 6 months only for particular hiring on the Wednesday but no further reduction after that time. This had been an exempt item when discussed at previous meeting so no details would be given in minutes apart from this decision.

**RESOLVED: That no further reduction in particular hiring charge be applied after that which had Already been agreed.**

- d) To review Preschool keyholder arrangement and agree any necessary actions

Agreed that this had been successful with no known issues.

**RESOLVED: That the arrangement be continued with the Preschool as keyholders. To be reviewed Annually as part of overall Preschool contract.**

- e) To consider issue of dogs in Wendover Paddock and agree any necessary actions

Agreed no change and that dogs not be allowed in the Paddock.

**RESOLVED: That dogs are NOT allowed within Wendover Paddock.**

- f) To review and update regular/long-term hiring contractual arrangements for the Halls and agree any necessary actions

Clerk to draft up revised contract for long-term/regular hirings and circulated. Include notice period for both sides and annual renewals and no long term absences for more than a month.

**RESOLVED: Clerk To circulate revised draft contract for long term/regular hiring groups**

21/158

**Allotment and Cemetery Matters**

- a) Next inspection – Wednesday 13<sup>th</sup> October 2021 at 10.30 am

Noted and quorum confirmed.

**RESOLVED: That this date be next inspection.**

- b) To receive update on application to NELC for cemetery extension and agree any necessary actions

Clerk would circulate draft proposal to all members to be approved in October and then sent on to NELC. Noted.

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21/159

**Village Council matters**

- a) To receive any update on installation of zip wire from Kompan

*1 Beach View Court, Norfolk Lane,  
Cleethorpes DN35 8BT*

Order had been confirmed and awaiting confirmation for delivery and installation date. Noted.

- b) To confirm decision on holiday club(s) for October half term and agree any necessary actions

Agreed to provide session on Friday 29<sup>th</sup> October from 10.30 am to 12.30 pm through Premier Education. Clerk had already checked availability.

**RESOLVED: That holiday club session for October half term be reserved as agreed**

- c) To receive update on Newsletter distribution for Autumn 2021 edition from Cllr. Clark and confirm dates for December/Christmas 2021 edition

Cllr. Clark reported that Newsletter was out for distribution. Members to cover Wilton Road and drop booklets into businesses with hope that new advertising would arise from it. Noted.

- d) To confirm quorums for Committees from the Clerk for information

Clerk confirmed numbers for main meeting quorum and those agreed already for Committees. Noted.

- e) To receive any update on possible centenary green site from NELC

Clerk had emailed Assets Team at NELC and response awaited. Noted.

- f) To review Council meeting nights/timings and agree any necessary actions

New hiring at Hall would be from 6 to 7 on Wednesdays. Adjustments discussed along with different options. Agreed to remain on Wednesdays but at 7.20 pm in Paddock Hall.

**RESOLVED: That Village Council meetings continue on first and third Wednesday of each month In the new Paddock Hall at 7.20 pm.**

#### **21/160 Land Management**

- a) To receive any further updates on Deed of Variation details on land off Humberston Avenue and agree any necessary actions

No response yet received from Solicitors to Clerk's last enquiry. Noted.

- b) To confirm date for meeting with residents of Carrington Gardens – Wednesday 29<sup>th</sup> September 2021 at 2.00 pm

Site manager had confirmed meeting date and time and venue would be in community facility on site. Clerk to send out management plan to Committee again and Committee members would attend, along with the Clerk as shown. Noted.

- c) To consider issue of Ragwort and receive update from Clerk and agree any further necessary actions

No action required at the present time.

**RESOLVED: That no action be taken at the present time.**

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#### **21/161 Planning Matters**

The following planning applications were considered:

**Planning Application Reference: DM/0885/21/FUL**

**Proposal: Erect single storey rear extension with roof lights and associated works including re-roof**

**Location: 8 Sheraton Drive Humberston**

*1 Beach View Court, Norfolk Lane,  
Cleethorpes DN35 8BT*

*No objections.*

**Planning Application Reference: DM/0539/21/FUL**

**Proposal: Extend existing car park to create additional 68 spaces with associated works (additional supporting information)**

**Location: Humberston Academy Humberston Avenue Humberston**

*No objections but the members would still ask that they consider the parking as raised before and also raised by Cllr. Dawkins, NELC.*

**Cornerstone Planning Application – Installation Upgrade at Carrington Drive, Humberston**

*No objections but request for a ‘disguised’ mast if possible in keeping with avenue of poplars.*

To receive any other planning correspondence/representations from development teams and/or residents – none received.

**RESOLVED: That comments be submitted to NELC as agreed.**

**21/162 Future Dates**

Date of next meetings: Wednesday 6<sup>th</sup> and 20<sup>th</sup> October 2021 7.20 pm.

Alzheimers Memory Walk – Sunday 19<sup>th</sup> September 2021 at 11.00 am – 10.30/10.45 am.

ERNLLCA AGM – Thursday 23<sup>rd</sup> September 2021 – virtual meeting via Zoom – Tracey R to go.

**Remembrance Day**

Clerk confirmed date of Sunday 14<sup>th</sup> November 2021 and she would contact Church to see if service was being held. Agreed also to provide 1,000 event poppies for year 2022 which would be ‘sold’ to residents on behalf of Poppy Appeal.

**RESOLVED: That 1,000 event poppies be purchased for 2022 as agreed**

Carrington Garden Resident’s meeting – Wednesday 29<sup>th</sup> September 2021 at 2.00 pm

Allotment Inspection – Wednesday 13<sup>th</sup> October 2021 at 10.30 am

Any other future dates – allotment training to be agreed between Clerk and Cllr. Rudd.

**21/163 Reports**

**Fashion Show – Friday 10<sup>th</sup> September 2021**

Clerk had circulated spreadsheet and agreed to round up and donate £400.00. Book another one around March and April.

**RESOLVED: That donation to Women’s Aid, Grimsby be rounded up from proceeds of show to £400 and donated.**

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**Events Committee – to receive report and agree any necessary actions by full Council on events**

Agreed as follows:

- Event 2 to 7 pm with set up from 1.00 pm. No sleigh. Everyone required to assist.
- Cake stall. Refreshments of tea/coffee/mulled wine and mince pies to be purchased.
- Raffle prizes required. Santa to be organized with grotto in Office space. No marquee
- New hall entertainment and craft stalls x 2
- Old hall – refreshments and craft stalls x 12
- Small gifts for Santa to give out to be organized.
- Possible food van in paddock.
- Tree light switch on to be considered rather than just routine light up.
- All funds raised to go to a VC project.

*1 Beach View Court, Norfolk Lane,  
Cleethorpes DN35 8BT*

**RESOLVED: Details as above**

To any other reports

None.

**21/164 Finance**

a) To agree payments as per list circulated

Payments agreed as list circulated. Clerk will add on insurance premium when received and circulate to all members. Confirmed Came and Company as part of ongoing 3 year deal.

**RESOLVED: That all payments be approved as per list with insurance to also be paid**

b) To receive update on external audit and agree any further necessary actions

Paperwork received back with no actions. Only comment was resubmission of section with typographical error which had been signed off. Audit now officially completed and Clerk to post paperwork on website.

**RESOLVED: That audit for 20-21 now officially completed with no outstanding actions as a result Of the external audit**

c) To receive update on insurance renewal and agree any necessary actions

As agreed, Came and Company to continue with 3 year deal. Clerk awaiting premium figure and zip wire to be added to policy once operational. Noted.

**21/165 To consider exclusion of press and public**

**RESOLVED: exemption of press and public for remainder of meeting under Public Bodies Admissions To Meetings Act 1960, Section 1 (2) on the grounds that discussion of the following business is likely to disclose confidential information**

**21/166 Personnel Matters**

a) To approve salaries for payment as per list circulated

All salaries approved to be paid as per list circulated.

**RESOLVED: That salaries be approved to be paid.**

Chairman closed the meeting at 9.13 pm.

Signed: .....

Date: .....