

MINUTES OF A PARISH COUNCIL MEETING OF HUMBERSTON PARISH COUNCIL HELD ON TUESDAY 16TH JUNE 2020 AT 7.15 PM AS VIRTUAL MEETING ON ZOOM PORTAL

Present: Cllr. Bailey (Chairman)
Cllrs. Vince, Hodgins, Scoffin, Rudd, Watkins, Shawhulme and Woollock (after cooption)
(all members present by both visual and audio means)
Clerk as minute taker *(present by both visual and audio means)*

Apologies: Cllrs. Clarke and Stevenson

In Attendance: Cllrs. Fenty and Harness, NELC Ward Cllrs.
(present by both visual and audio means)

There were no others present.

20/39 Acceptance of Apologies

Received from Cllrs. Clarke (family reasons) and Cllr. Stevenson (illness) and accepted.

RESOLVED: That apologies be received and accepted

20/40 Declarations of Interest – Code of Conduct 2012

DPI from Cllr. Scoffin in respect of planning applications DM/0423/20/FULA noted and in any item for Forrest Way which Chairman had notified would be discussed. Noted.

Prejudicial interest from Cllr. Rudd in planning correspondence for Forrest Way which Chairman had notified would be discussed, due to nearby residency. Noted.

20/41 CoOption to fill casual vacancy – Mrs. Jane Woollock

Mrs. Jane Woollock present by both visual and audio means. Mrs. Woollock gave short presentation. Proposed, seconded and unanimously coopted to join the Council with immediate effect.

RESOLVED: That Mrs. Woollock be coopted to join the Council with immediate effect

Clerk advised paperwork would be sent through for Cllr. Woollock to sign.

20/42 Election of Committees (and Committee Chairmen):-

To consider membership of and appoint members to the following Committees, together with Chairman of each Committee:

Allotments and Cemetery Committee

Agreed Cllr. Rudd as Chairman and members as Cllrs. Woollock, Hodgins and Clarke (to be checked with Cllr. Clarke) and Cllr. Bailey as substitute member. Clerk reminded all members that 4 members of the Committee were required to be viable and members did not wish to lower the Committee quorum number. Agreed partial delegated powers be granted to Committee with delegated powers specifically to issue stage 1 and stage 2 letters to tenants following allotment inspections. Clerk to sent out Committee Terms of Reference as agreed to all members of the Council.

**RESOLVED: That Allotments and Cemetery Committee be appointed as shown with members
As shown**

Wendover Paddock/Property Committee – members agreed that this Committee not be formed at present time and that all matters connected to this be addressed at full Council meetings.

RESOLVED: That no Committee be formed for this at present time and all matters relating to This heading be discussed in full Council

Any other committee – None appointed. Events Working Group remained as Working Group. Noted.

20/43 To approve minutes of previous meetings from June 2020 –

Annual Parish Council minutes June 2020 approved as a true record and signed virtually by Chairman.

RESOLVED: That minutes be approved as a true record of the meeting held

20/44 Police Report (for information only)

Circulated at the first June meeting. Noted.

20/45 Parish Council matters

- a) To receive update on next edition of the Newsletter, Summer 2020, and agree any necessary actions

Ongoing and Clerk aiming to have copy produced by Monday 22nd June 2020. Chairman and Cllr. Clarke to agree copy before printing. Noted.

- b) To receive any further update on Government guidelines and restrictions regarding coronavirus pandemic and consider implications on Parish Council operations of hall and paddock, cemetery and allotment management

No changes in current guidance. Clerk advised she had contacted all regular hall hirers and responses were being received about possible start dates when appropriate and also conforming to regulations which may be in force. Any further actions to come before full Council when new Government guidance issues. Noted.

- c) To receive any further update on TRO from NELC and agree any further actions

Nothing further heard from NELC. Clerk to check with Debbie Swatman, NELC for feedback. Noted.

- d) To consider baskets/planters for Wendover Halls and agree any necessary actions

Members agreed not to purchase anything for Halls whilst still closed. Cllr. Rudd suggested liaising with HAHA to see if anything could be provided and longer-term planting agreed as beneficial. Cllr. Rudd and Clerk to liaise with HAHA and next Allotment Committee meeting.

RESOLVED: That no baskets or planters be purchased for the Halls at the present time whilst Closed but that Allotment Committee liaise with HAHA to see if longer term planting Could be organized/provided at no cost.

20/46 Planning Matters

The following planning applications were considered:

Planning Application Reference: DM/0423/20/FULA

Proposal: Erect single storey extension to side of detached garage to form additional garage bay

Location: Field Cottage Tetney Road Humberston

Cllr. Scoffin had DPI in this application and left the meeting taking no part in discussions on this item.

No objections.

Planning Application Reference: DM/0977/19/OUT

Proposal: Outline application for the erection of three dwellings with access to be considered (amended plan June 2020)

Location: 153 Humberston Avenue Humberston

Objections – members reiterated objections to any further infill development along Humberston Avenue and wished to remind NELC of its request for it to adopt a policy in accord with this. Notwithstanding overall objection to infill, members objecting on access/egress from additional 3 properties and new access driveway for host property, at busy section of Humberston Avenue opposite busy cemetery/allotment entrance and a bus stop.

Planning Application Reference: DM/0381/20/FUL

Proposal: Erect single storey garage

Location: 69 Church Avenue Humberston

No objections.

Correspondence received from Ross Davy Architects re Forrest Way, Humberston

Cllr. Scoffin had DPI in this application and left the meeting taking no part in discussions on this item.

Cllr. Rudd had declared prejudicial interest in this application due to nearby residency and made representations and answered questions on her representations before leaving the meeting and taking no part in discussions or resolutions on this item.

Previously the PC had submitted objections to this application and a request had been received from the Architects asking the PC to reconsider and withdraw its objections. PC agreed it did not wish to withdraw its objections and they remained in force and the PC wished the application to go before the Planning Committee.

RESOLVED: That comments/actions as agreed be submitted to NELC

20/47 Finance

a) Payments for authorization as per schedule circulated

Payment schedule for mid-month meeting agreed and payments to be made.

RESOLVED: That payments be made as per schedule circulated.

b) To consider local donation to village charitable cause and agree any necessary action

Cllr. Bailey asked members to consider donation to resident who had been providing entertainment and sweets etc to local children and to whom the PC had already sent a thank you letter. Agreed maximum of £40 for donation of sweets for activities carried out by the resident.

RESOLVED: That £40 maximum amount be allocated for purchase of sweets etc. for resident to Assist with charitable activities

- c) To receive update on staff furlough/job retention scheme from Clerk and agree any further necessary actions

Clerk advised that claim for June furloughed staff would be submitted on 22nd June 2020. Noted. Any further action on furloughed staff to be taken by Personnel Committee if necessary. Noted.

20/48 Future Dates

Date of next meetings: Tuesday 7th July 2020 and Tuesday 21st July 2020 – noted.

Chairman closed the meeting at 8.00 pm.

Signed:

Date: