

MINUTES OF A COUNCIL MEETING OF HUMBERSTON VILLAGE COUNCIL HELD ON TUESDAY 3rd OCTOBER 2023 AT 7.15 PM AT QUEEN ELIZABETH HALL, WENDOVER PADDOCK, HUMBERSTON

Present: Cllr. Shawhulme (Chairman)
Cllrs. Rudd, England, Sharp and Hodgins

Apologies: Cllr. Clark and Cllr Hudson

In attendance: Cllr. Harness, Ward Cllr., NELC
New Beat Manager and PSCO, LPT

There were 3 members of the public present.

23/117 To receive and accept apologies for absence

Received from Cllr. Clark and Cllr. Hudson due to holidays and accepted.

RESOLVED: That apologies be received and accepted

23/118 Declarations of Interest – Code of Conduct

None made.

23/119 To approve minutes of previous meetings –

Village Council minutes from September 2023 main meeting and September Planning Committee Meeting.
Approved as a true record and signed by the Chairman.

RESOLVED: That minutes be approved as a true record of both of the meetings held.

23/120 Police Report

To receive police report for information and agree any necessary actions from report

LPT members present stressed need for residents to report all crimes and suspicious activity to the 101 line as it directly linked into resource support. Noted.

Public Break –

Resident present about noise from Queen Elizabeth Hall and mitigation measures discussed.

23/121 Highways/footpaths/traffic issues

a) To consider issues of parking within the village and agree any necessary actions

Parking issues discussed including Cllr Harness. Restricted car parking is causing some issues especially on St Mathews Road and parking permit request for residents and double yellow lines on corners were being considered. Highways at NELC will be approaching local schools to discuss the issue. Agreed to invite Traffic Manager, NELC to be present at November meeting to discuss issues.

RESOLVED: That Traffic Manager be invited to attend November 2023 meeting to discuss issues raised

b) To receive any highways/footpaths/traffic issues for consideration and agree any necessary actions

Anything raised had been discussed and passed on or dealt with. Noted.

23/122 Planning Matters

The following planning applications were considered:

*1 Beach View Court, Norfolk Lane,
Cleethorpes DN35 8BT*

No application consultations received to date of publication of agenda.

To receive any other planning correspondence/representations from development teams and/or residents and to agree any further actions – nothing further.

RESOLVED: That there were no comments for submission to NELC due to no applications.

23/123 Allotment/Cemetery Matters

- a) To receive report on skip for allotment site and agree any further actions

Successful venture and Haha had thanked the Council. Haha requested VC to repeat again during 2024 with the VC funding one skip and Haha the other. Agreed.

RESOLVED: That another skip in March/April 2024 be organized by the Council and funded and Haha will then match with another skip in the Autumn.

- b) To agree date for next inspection

Full inspection next Spring – letters follow up visit organised Wednesday 18th 10.00 am If Cllr. Hudson not returned by that date, Cllr. Shawhulme to stand in.

RESOLVED: That follow up inspection for specific plots only be carried out on date agreed.

- c) To receive update on signs for Cemetery and confirm tree works within cemetery

Reordered by the Clerk and will be erected. Noted.

- d) To receive report on progress for cemetery extension project with NELC and agree further necessary actions

Planning application had been submitted but not yet validated. Loan application was being submitted. Noted.

23/124 Wendover Halls/Paddock Matters

- a) To receive report on window repair works and agree any further necessary actions

Glass repair booked in and would be carried out on dates agreed with contractors when Hall was free. Noted.

- b) To consider request from resident re installation of noise limiter and agree any actions

Only one complaint had been received so no further action agreed on a noise limiter. Clerk had obtained quotation for purchase of limiter only. Members agreed as alternative to investigate noise deadening curtain and/or automatic door closures and Clerk to report back.

RESOLVED: That noise limiter request not be actioned but that alternatives be sourced to be considered

23/125 Land Management

- a) To receive update on land at Humberston Avenue and transfer to residents

Good and being progressed with the Solicitors. Awaiting response from Keystone/Longhurst. Clerk had kept residents informed. Noted.

- b) To receive report on land management works and agree any necessary actions

Works now coming to winter schedule and Clerk recommended site visit before Christmas be carried out and consideration of whether large areas will be cut. Noted.

23/126 Village Council matters

- a) To receive update on Autumn 2023 Newsletter and agree publication and circulation dates for Christmas/December 2023 edition

Will be completed by second week in November and then out to printers for distribution by end of December 2023. Noted.

23/127 Future Dates

Date of next meetings: Tuesday 7th November 2023 (no Tracey)
Planning Committee meeting – Tuesday 17th October 2023 (if required)
Fashion Show – Friday 20th October 2023
To receive any other future dates - none received.

23/128 Reports

To receive any reports :

ERNLLCA Annual conference – Friday 15th September 2023

Cllr. Rudd, Sharp and the Clerk attended. Very enjoyable and productive attendance.

23/129 Finance

- a) To agree payments as per list circulated

All payments agreed to be paid as per schedule circulated.

RESOLVED: That all payments be made as per schedule circulated.

- b) To receive second quarter/half year accounts to end September 2023 and budget monitoring report

Clerk had circulated, prior to the meeting, the full half year accounts, the bank statement to end of September, account reconciliation and budget monitoring information. All formally approved and received.

RESOLVED: That the six monthly/half year accounts be formally approved and received.

23/130 Events

To receive information on upcoming events and consider and agree necessary actions including – Fashion Show – Friday 20th October 2023 and agree any arrangements

Tickets sold and more selling and Clerk telling enquiries they can pay on the door also. Runners arranged and 3 models and Clerk to purchase any further refreshments. All proceeds to St Andrews Hospice. Noted.

Christmas Event – Saturday 2nd December 2023 and agree arrangements for stalls etc. and timings.

3 to 6.00 pm and Clerk to invite village groups to have stall prior to organizing any craft stalls. £5 per stall for craft groups. Sleigh organized and same system as last year to be put in place for residents/non-residents. Noted.

23/131 To consider exclusion of press and public

RESOLVED: exemption of press and public for remainder of meeting under Public Bodies Admissions To Meetings Act 1960, Section 1 (2) on the grounds that discussion of the following business is likely to disclose confidential information

23/132 Community Governance Review Update

To receive correspondence from NELC from recent Parish Council review and agree any actions

Discussed and Members happy to reassure NELC that its practices are exemplary. Noted correspondence had been anonymous.

RESOLVED: That the members were satisfied the Council's practices were exemplary.

23/132 Personnel Matters

a) To approve salaries as per schedule circulated

Salaries paid as per schedule circulated.

RESOLVED: That salaries be paid as per schedule circulated.

b) To set date for an outstanding staff appraisal.

Appraisals agreed for Wednesday 18th October at 2.30 pm. Clerk to carry out for staff as line manager with Cllrs. Rudd and Sharp in attendance and then Cllrs. to carry out Clerk's appraisal. Clerk to send out all necessary forms and invites to staff members.

RESOLVED: That staff appraisals be carried out on date as agreed.

Chairman closed the meeting at 8.52 pm.

Signed:

Date: