



Humberston Parish Council

Clerk to the Council – Kathy Peers Telephone 07494 577661
e-mail 'clerk@humberstonparishcouncil.com'

TO ALL COUNCILLORS:

**YOU ARE SUMMONED TO A PARISH COUNCIL MEETING OF HUMBERSTON PARISH COUNCIL ON
TUESDAY 7th JANUARY 2020 AT 7.15 PM AT WENDOVER HALL, WENDOVER PADDOCK, HUMBERSTON**

Please inform the Clerk if you are unable to attend.

KJ Peers

Clerk to the Council – 20.12.19

A G E N D A

The meeting will have a period of public consultation which shall not exceed 15 minutes in total. The public can speak on items contained on the Agenda below with no individual speaking for more than a maximum of 5 minutes. If a member of the public wishes to speak on other issues, if these are not scheduled Agenda items the Council may have to carry the item and/or any action forward to the next meeting.

PLEASE NOTE THAT THE PARISH COUNCIL HAS A FORMAL POLICY WHICH GOVERNS THE RECORDING OF ITS MEETINGS. PRIOR NOTICE MUST BE GIVEN TO THE CHAIRMAN AND/OR CLERK PRIOR TO THE COMMENCEMENT OF THE MEETING AND ANY RECORDING MUST ADHERE TO THE OFFICIAL POLICY ADOPTED BY THE COUNCIL.

- 19/127 Acceptance of Apologies
- 19/128 **Declarations of Interest** – Code of Conduct 2012
- (a) To record declarations of interest by any member of the council in respect of the agenda items listed. Members declaring interests should identify the agenda item and type of interest being declared.
 - (b) To note dispensations given to any member of the council in respect of the agenda items listed.
- 19/129 To approve minutes of previous meetings from December 2019:
Main Council meeting, Planning Meetings x 2 and Personnel minutes x 1
- 19/130 Police Report (for information only)
To receive update on public meeting with Police in New Year
- 19/131 Highways/Footpaths/Traffic Issues
- a. To receive update from Clerk on any highways matters or correspondence received
 - b. To note date of next Highways Meeting – Wednesday 11th March 2020

/over...

*1 Beach View Court, Norfolk Lane,
Cleethorpes DN35 8BT*

- 19/132 Correspondence
a. To receive any correspondence to date of meeting including:
- 19/133 Future Dates
Next Parish Council Meeting – Tuesday 4th February 2020
Mid-Month Planning/Budget Meeting – Tuesday 21st January 2020
ERNLLCA/NALC Employer Training – Friday 14th February 2020
To set date for Summer Event 2020
Any other future dates
- 19/134 Reports (for information only)
To receive report from events group on Christmas Event and agree date for debrief meeting
Public open session – 20.12.19
To receive any other reports
- 19/135 Wendover Hall and Paddock
a) To receive update on fire door to Paddock Hall and agree any necessary action
b) To receive update on equipment funded through Ward Cllr. Funding and agree any further necessary actions
- 19/136 Parish Council Matters
a) To receive information from ERNLLCA/NALC/NELC and note for circulation
b) Parish Council Newsletter – to receive report on recent/next edition
c) To receive update from Cllr. Scoffin on VE Event and agree any necessary actions including setting of date for Events Group meeting to agree details for event
d) To receive update from Personnel Committee re new role of General Assistant/Operative and agree any further actions
e) To agree progress action on issue of storage and retention of documents and if required agree meeting date for February 2020
- 19/137 Allotment Matters
a) To receive dates for allotment rent collection – Saturday 11th January and Wednesday 15th January 2020
b) To agree allotment site inspection date for February 2020.
- 19/138 Cemetery Matters
To set date for Cemetery Working Party meeting
- 19/139 Finance
a) Cheques for authorization as per attached list
b) To receive third quarter accounts to end of December 2019 for approval with account reconciliation and budget monitoring to date of reconciliation

kjp/20.12.19