

MINUTES OF A PARISH COUNCIL MEETING OF HUMBERSTON PARISH COUNCIL HELD ON TUESDAY 1st OCTOBER 2019 AT 7.15 PM AT WENDOVER HALL, WENDOVER PADDOCK, HUMBERSTON

Present: Cllr. Bailey (Chairman)
Cllrs. Watkins, Scoffin, Rudd, Robinson, Hodgins, Stevenson and Fenty

Here: Cllrs. Shreeve and Harness, NELC Ward Cllrs.

There were 4 members of the public present.

19/85 Acceptance of Apologies

None received all present.

19/86 Declarations of Interest – Code of Conduct 2012

None made.

19/87 To approve minutes of previous meetings from September 2019:

Main Council meeting, Planning Meetings x 1

Minutes approved as true record and signed by the Chairman.

RESOLVED: That minutes be approved as a true record

19/88 Police Report (for information only)

Written report received and circulated. Apologies received from the LPT.

Members concerned over number and nature of incidents. Clerk to ask Police to come to mid-month meeting if possible to discuss.

RESOLVED: That police be invited to mid-month meeting to discuss level of crime in Humberston

19/89 Highways/Footpaths/Traffic Issues

a. To confirm date of next Highways Meeting with NELC – Wed 23rd October 2019 – Hlg 2pm
Chair and Clerk to attend. Noted.

b. To receive update from Clerk on any highways matters or correspondence received
Chairman opened public break due to letter passed from member of public re Fieldhouse Road.

Public Break

Letter passed to Chairman over accident. Cllr. Shreeve reported he had been in touch with Portfolio holder and Highways – whilst there are planned works planned to correct surface it is unlikely that any traffic calming will be installed. Ward Cllrs. advised residents to commence petition if support locally is available. Member of public spoke about accident.

19/90 Correspondence

a. To receive any correspondence to date of meeting
None received.

19/91 Future Dates

Next Parish Council Meeting – Tuesday 5th November 2019
Next Planning/Committee Night – Tuesday 15th October 2019
ERNLLCA Training - 3 x members and ongoing
ERNLLCA Conference – Friday 15th November 2019 – at present no one to attend
Town and Parish Liaison – Thursday 24th October 2019 – Chair and Vice-Chair to attend
Christmas Event meeting – 16th October 2019 7.30 pm
Allotment Inspection meeting - tbc
Any other future dates

19/92 Reports (for information only)

To receive report from events group

Cllr. Rudd reported. Lions and Church represented at meetings. Lots of discussion re timings and agreed to start at Church at 6.00 pm, carols in Church and then move over to lights at about 6.45 with sleigh/santa coming (sleigh weather dependent). Craft stalls 5 to 9. Mulled wine and mince pies in Halls and coffee/tea in Church also. All noted.

Office Public Open Session – 27th September 2019

Chair and Vice-Chair and Clerk in attendance. Only one resident re highways matter.
Next one in October.

To receive any other reports

None.

19/93 Wendover Hall and Paddock

a) To receive update on painting of new windows and agree any necessary actions

Painting of windows progressing. Not satisfied with painting of front door as cracks need to be filled in. Chairman and Clerk to go back to contractor and ask for this to be done at no extra costs.

RESOLVED: That painting contractor be asked to fill in cracks to front doors

b) To receive update on repairs to guttering and agree any further actions

Works commenced on Monday. Chair went over history of repairs to flat roof for information. Noted.

c) To receive update on emergency closure procedures for both Halls and agree any necessary actions

Clerk reported now in place and staff informed of conditions of use. Noted.

d) To receive update on provision of new picnic benches and bin at Paddock

Now fully completed and bin now installed.

e) To Consider application for funding for provision of new play equipment in the Paddock and agree any necessary actions

Chairman updated on development from Cyden Homes who had offered to provide additional equipment in Wendover Paddock rather than site on proposed new development.

Members welcomed this development and asked Clerk to organize meeting with member and Cydens to discuss mechanism for delivery. Cllr. Fenty advised he felt that no concessions at all made by Cydens and that is disappointing. Agreed to continue with ward funding, and grant application. Ward funding application agreed for one piece of 'adult' fitness equipment and Cllr. Clarke to submit details to Ward Cllrs.

RESOLVED: That Clerk arrange meeting with Cydens and that offer of provision of additional Equipment in Paddock be accepted in principal and that Cllr. Clark submit ward funding Application for one piece of adult fitness equipment for siting in Paddock

19/94 Parish Council Matters

- a) To receive information from ERNLLCA/NALC/NELC and note for circulation – voting for ERNLLCA Exec candidates –

Information noted. Voting ballot paper received from ERNLLCA for appointment of two reps from NE Lincs onto ERNLLCA Exec. Two votes cast as agreed – Cllrs. Archer and Hasthorpe.

RESOLVED: That two votes be cast as shown above and returned to ERNLLCA

b) Parish Council Newsletter – to receive report on recent/next edition+ Distribution issues
Cllr. Scoffin advised they were starting to get it together. Closing date 18th October. Cllr. Clarke to take over advertising for next year due to work commitments for Cllr. Scoffin. Chairman needed edition by 8th November for distribution in time. Cllr. Bailey reported that Wilton Road area needed to be completed by Council members rather than distribution team and asked for members to assist with delivery. Cllr. Rudd advised she would assist if timing was convenient and Chairman asked all members to consider if they could help with this delivery area. Noted.

c) To receive update from Cllr. Scoffin on VE Event and agree any necessary actions
Cllr. Scoffin had produced poster of what was booked for day, gave update on arrangements and circled first draft of poster for event. Noted.

d) To receive update on purchase of gazebo/marquee and agree any necessary actions
Gazebo purchased and delivered. Clerk and Cllr. Scoffin to provide further information on marquees for November meeting for consideration. Noted.

e) To consider adoption of phone box on North Sea Lane under the BT Adopt a Phone Box scheme and agree any necessary actions
Cllr. Rudd led on item and proposed that the PC adopt the box which was about to be removed by BT through lack of use. Vote took place with 3 for proposal and 6 against, therefore motion failed.

RESOLVED: That the Parish Council allow the phone box to be removed and do not wish to adopt it

f) To receive consultation from NELC on Homelessness Strategy and agree any comments
c/f to mid -month meeting for consideration and discussion. Noted.

g) To consider provision of a litter picker for Humberston Village in light of candidates interested in post and agree any necessary actions

Clerk advised that two residents had now come forward with regard to carrying out litter picking duties. Agreed that the Personnel Committee meet and discuss possible role and report back to the PC.

RESOLVED: That Personnel Committee consider applications, role of litter picker and report back

With any relevant and appropriate proposals

19/95 Allotment Matters

- a) To receive update on recent allotment allocations and vacancies and agree any further actions

Clerk updated – one allotment recently let and now only 2 left as vacant. Noted.

- b) To receive report from allotment inspection held on 26th September and sanction actions as proposed from visit

Report circulated from visit held on 26th September to all members.

RESOLVED: That all actions be carried out.

- c) To agree date of next Allotment Inspection

To be confirmed. Noted.

- d) To receive any further update from Cllr. Robinson on drainage issue and agree any further actions

Clerk had emailed David Leonard and would chase again with follow up email with view to set up meeting. Noted.

- e) To consider allotment agreement for 2020/21 and agree any necessary actions

Clerk advised the agreement for year 2020/21 needed to be agreed for beginning of January 2020 for allotment rents to be collected. Clerk had circulated current agreement to all members and also to HAHA and would progress at next meeting.

RESOLVED: That consultation begin on allotment agreement for new season of 2020/21

19/96 Cemetery Matters

- a) To receive update on cemetery matters from Clerk and consider any actions required

Clerk advised all matters in order at cemetery. Ratings review had been received and led Clerk to calculate how much vacant space was left. Agreed to table additional cemetery space for consideration at next meeting.

RESOLVED: That Clerk progress matter of additional cemetery provision for consideration at next meeting

19/97 Finance

- a) Cheques for authorization as per attached list

All payments authorized as per schedule submitted.

RESOLVED: That all payments be approved to be made.

- b) To receive response and updated AGAR from external auditors, consider any necessary actions and agree closure of audit for the year

Annual Return received back from PKF Littlejohn and no comments or actions had been raised. Chairman thanked Clerk for her work on this and it was agreed to formally close the audit for the fy 18-19.

RESOLVED: That the audit for fy 18/19 had now officially closed and all information was on website

- c) To receive renewal of insurance with Came and Company for the year and agree renewal of final year of 3 year deal

Renewal received and agreed to renew the insurance at £3,249.31.

RESOLVED: That insurance be renewed as agreed for following year.

The Chairman closed the meeting at 8.30 pm.

Signed:

Date: